

2023-2024 FAFSA On-Time Appeal Form

Student Name: _____ Student ID # _____

Traditional students who did not file their FAFSA (Free Application for Federal Student Aid) by the **March 1** priority filing date and did not submit required documents to our office by **May 1** will not be considered for various forms of financial aid, including grants and work-study.

Please attach a written explanation of the extenuating circumstances that caused you to miss the priority filing deadline along with any applicable supporting documentation. Appeal letters must be written by the student. Statements from parents or relatives may be accepted in addition to a student statement. Please keep in mind that the FAFSA is available starting in October. **Your explanation MUST demonstrate your inability to complete the FAFSA within the above-mentioned time-frame (October 2022 – March 1, 2023) or submit required documents to our office by May 1, 2023.**

Final Deadline: September 1, 2023

Examples of extenuating circumstances include:

- Hospitalization (Doctor or Hospital documentation)
- Leave of Absence (indicate last semester of enrollment)
- FAFSA Applications submitted with incorrect personal information which prevented processing
- Other

If your appeal is approved, it will be a one-time exception and based on the date you submitted your FAFSA, you may receive a reduction in aid. Appeals will not be reviewed if your FAFSA is not yet submitted.

Student Signature: _____

Date: _____

Office Use Only:

Approved _____ Denied _____

Staff Member Initials: _____

Comments: _____