AMERICAN SOCIOLOGICAL ASSOCIATION (ASA) FORMAT Regis Writing Center

This handout shows the ASA *Style Guide* format, but always follow your professor's instructions about modifications. For additional information, refer to the 2007 *American Sociological Association Style Guide* or come to the Writing Center.

Notes:

Double space all pages, including the References.

If no date is available, use the abbreviation "N.d." (no date) for both in-text citations and References.

IN-TEXT CITATIONS

In-text citations include the author's name and date of publication. Include page numbers only for direct quotations and use a colon to separate the page number(s) from the date. In general, use past tense to refer to previous research.

Example 1: Keister (2007) posited that Roman Catholics have achieved greater upward mobility because of their values and practices.

Example 2: Across cultures, women have been dehumanized by portraying them as "a lower order of being ... equated with animality, nature, and childlikeness" (Haslam 2006:253).

In a work with two authors, give both last names. Include initials of first names only if the last names are the same.

Example: Bissell-Havran and Loken cited findings that adolescents who have "academically motivated friends" are more likely to have "higher achievement motivation" (2009:41).

In a work with three authors, use all authors' names the first name you cite them; for subsequent references, use the first author's name followed by the words "et al." For works with more than three authors, use "et al." for the first and all subsequent references. Note: et al. (meaning "and others") is plural ("Williams et al. have proposed...).

Example: Voting patterns in presidential elections have previously been evaluated on the basis of party affiliation (Williams, Pillai, Lowe, Jung, Herst 2009). However, after 9/11, candidates' leadership, character, and values are more influential (Williams et al. 2009).

For long quotations (50 words or more), use a blocked quote. Indent the quotation five spaces from the left margin, do not use quotation marks, and place a period at the end of the last sentence, followed by (P. number).

Books

Give the author's name and year of publication (example 1). To cite only one chapter or article in an edited book, use the name of the author of the chapter or article rather than the book editor's name (example 2).

Example 1: Women earned 59% of all master's degrees, but this percentage was lower for degrees in physical science, computer science, and engineering (Doak 2008: 23).

Example 2: Oakley and Logan (2007) examined the distribution of desirable services, such as libraries and schools, against those considered undesirable, such as homeless shelters.

Journals

For both print and online journals, cite the author's name and date.

Example: Membership in a religious community may encourage trust, but this trust may not extend to society in general and may instead be limited to those who share the "common framework" values of the religious community (Mencken, Bader, Embry 2009: 24).

Government Agencies

In-text, use the name of the government agency as the author (i.e., U.S. Congress, U.S.Department of Justice). In the References, cite the complete name (i.e., U.S. Congress. Senate. Committee on Health, Education, Labor, and Pensions).

Example: In the census, poverty-levels are based on before-tax money income, but sources such as

food stamps and housing subsidies are not included (U.S. Bureau of the Census N.d.)

Corporate or Organization Authors

Give the name of the corporation or organization along with the year of publication.

Example: Slavery is not a problem of the past: "More people are enslaved today than at the height

of the transatlantic slave trade" (Somaly Mam N.d.).

Personal Communications

Telephone conversations, in-person conversations, emails, class lectures, or unpublished data of a colleague are considered personal communications. These should be acknowledged in the text and given a footnote or endnote, but they are not included in References.

Example: Williams confirmed that his results correlated with earlier research.

Secondary Sources

Cite only original research papers that you have read, not those mentioned in the works of other authors.

REFERENCES

Notes: 1) Use six dashes in place of the author's name for the second and all subsequent listings for the same author. 2) References should be **double-spaced** just like the rest of the paper.

- Bissell-Havran, Joanna M. and Eric Loken. 2009. "The Role of Friends in Early Adolescents' Academic Self-competence and Intrinsic Value for Math and English." *Journal of Youth Adolescence* 38: 41-50. DOI 10.1007/s10964-007-9266-3. Retrieved from CSA Sociological Abstracts on December 3, 2009.
- Collins, Randall. 2008. Violence: a micro-sociological theory. Princeton: Princeton University Press.
- Doak, Melissa J. 2008. Women in American society. Detroit, MI: Gale. Available as online book at http://lumen.regis.edu
- Haslam, Nick. 2006. "Dehumanization: An Integrative Review." *Personality and Social Psychology Review* 10:252-264. Retrieved from CSA Sociological Abstracts on June 1, 2009.
- Keister, Lisa. 2007. "Upward Wealth Mobility: Exploring the Roman Catholic Advantage." *Social Forces* 85:1195-1216. Retrieved from CSA Sociological Abstracts on July 7, 2009.
- Mencken, F. Carson, Christopher Bader, Elizabeth Embry. 2009. "In God We Trust: Images of God and Trust in the United States among the Highly Religious." *Sociological Perspectives* 52(1):23-38. Retrieved from CSA Sociological Abstracts on April 30, 2009.
- Oakley, Deirdre A. and John R. Logan. 2007. "A Spatial Analysis of the Urban Landscape: What Accounts for Differences across Neighborhoods?" Pp. 215-41 in *The Sociology of Spatial Inequality*, ed. Linda M. Lobao, Gregory Hooks, Ann R. Tickamyer. Albany, NY: State University of New York Press.
- Somaly Mam Foundation. N.d. "Global Awareness Campaign." Retrieved April 30, 2009 (http://www.somaly.org/activities).
- U.S. Census Bureau. N.d. "How the Census Bureau Measures Poverty (Official Measure)." Retrieved April 30, 2009 (http://www.census.gov/hhes/www/poverty/povdef.html accessed 4/30/09).
- Williams, Ethlyn A., Rajnandini Pillai, Kevin B. Lowe, Dongil Jung, and David Herst. 2009. "Crisis, charisma, values, and voting behavior in the 2004 presidential election." *The Leadership Quarterly* 20:70-86. Retrieved from CSA Sociological Abstracts on May 1, 2009.

¹ Robert Williams, email message to the author, June 17, 2009.