HEALTH SERVICES ADMINISTRATION & MANAGEMENT
Spring 2014
TEXT BOOK LISTING

COURSE #	***AUTHOR***	***TITLE & ISBN #=s***	***EDITION***	***PUBLISHER***
MT 274 – Michael Cahill cahil924@regis.edu	Scott	Statistics for Health Care Professionals 9780761974765	2005	Sage Pub
HIM 313 – Kelly Rinker krinker@regis.edu	Abdelhak	Health Information 9781437708875 EBook: 9781437708882	4th ed., 2012 4th ed., 2012	WB Saunders Elsevier
HIM 350 – Elaine O'Bleness eoblenes@regis.edu	**Please note: The Bookstore does not carry the coding software or the coding textbook.** **CODING Software** Find-A-Code Software will be used to identify the actual CPT, HCPCS and ICD-9 & ICD-10 codes in lieu of physical coding books Ordering info: Go to www.findacode.com ▪ On the home page, click on the **Subscribe** link in the middle on the top of the page ▪ Select the **Essentials** package ▪ On the Account Information page, enter the following information: o Type of Business: ***Student/Education*** o Number of Healthcare Practitioners: ***N/A*** o Specialties: ***None*** ▪ Complete the remaining sections to finalize your order ▪ You will have access to the Find-A-Code Software for 1 year. **CODING Textbook** **Basic ICD 10-CM/PCS and ICD-9-CM Coding, 2012 Edition,** Lou Ann Schraffenberger Product #: AC200511			

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	eText: ISBN-13 9781584263586 **Print:** ISBN-13 9781584263180 *This is the last semester we are using this textbook and the publisher has stopped selling the book. The book is available used from Amazon The ebook is available for rental on CourseSmart			
HCA 413 – Todd Welter rwelter@regis.edu	Kongstvedt	Managed Care 9780763759117	3rd ed. 2008	Jones & Bartlett Publ.
HCA 420 – Deb Goodwin dgoodwin@regis.edu	Berkowitz Yaverbaum	Essentials of Health Care Marketing 9780763783334 Public Relations for Dummies 9780471772729	3rd ed., 2011 2nd ed., 2006	Jones & Bartlett Publ. John Wiley & Sons
HCA 425 – Maureen McGuire mmcguire@regis.edu	Ransom GoalQPC	Healthcare Quality Book 9781567933017 Memory Jogger 2 9781576811139	2nd, 2008 2nd ed., 2010	Health Admin. Press Goal
HCA 428 – Bill Yeagley wyeagley@regis.edu	Henderson	Health Economics & Policy 9780538481175	5th ed. 2012	ITP
HCA 450 – Kimberly Peterson kapeters@regis.edu	Abdelhak	Health Information 9781437708875	4th ed, 2012.	WB Saunders Elsevier

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		EBook: 9781437708882		
HIM 455 – Warren Rachele wrachele@regis.edu	Hernandez Abdelhak	Database Design for Mere Mortals 9780321884497 Health Information 9781437708875	3rd ed., 2013 4th ed., 2012	Addison Wesley Saunders
HCA 458 – Dale Hamlin dhamlin@regis.edu	Cooke	The McGraw Hill 36 hour Course: Project Management 9780071738279	2nd ed., 2011	McGraw-Hill
HCA 465 – Denice Pardee dpardee@regis.edu	Nowicki	Intro to Financial Management, etc. 9781567934120	5th ed., 2011	Health Admin Press
HCA 475 – Carol Ann Tolbert ctolbert@regis.edu	961464 Bovee Brinkman Fisher	Quickcam Communite STX Business Communication Today 9780132997195 Dealing with people you can't stand 9780071785730 Getting to Yes 9780143118756	 11th ed., 2012 3rd ed., 2013 3rd ed., 2011	D&H Prentice Hall McGraw Hill Viking Press

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HCA 480 – Tristen Amador tamador@regis.edu		No books required.		
HIM 480 – Sheila Carlon scarlon@regis.edu	Schnering	Professional Review Guide for the RHIA & RHIT Examinations w/access 0891133608301	2014	ITP
HCI 615 – Cindy King cjking@regis.edu	Young	Informatics for Healthcare Professionals 9780803606197	2000	FA Davis
HSA 660 Mary Siegrist msiegris@regis.edu	Amer Psychol Assn Cottrell	Publication Manual of APA 9781433805615 Health Promotion & Education Research Methods: Using the five chapter thesis/dissertation model 9781449610173	6th ed, 2010 2nd ed., 2010	APA Jones
HSA 672 – Melanie McKee-Smith mmsmith@regis.edu	Reason Wachter	Human Contribution 9780754674023 Understanding Patient Safety 9780071765787	2008 2nd ed, 2012	ASHGL McGraw-Hill
HSA 674 – Sheila Carlon scarlon@regis.edu		No books required		

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HCI 680 – Sheila Carlon scarlon@regis.edu		No Books Required		
HSA 696 - Tristen Amador tamador@regis.edu Mary Siegrist msiegris@regis.edu	Bui Cottrell	How to Write a Master's Thesis 9781412957106 Health Promotion & Education Research Methods: Using the five chapter thesis/dissertation model 9781449610173 Publication Manual of APA 9781433805615	2009 2nd ed. 2010 6th ed., 2010	Sage Pub. Jones & Bartlett APA