

REGIS COLLEGE

REGIS COLLEGE UNDERGRADUATE PROGRAM

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Regis College of Regis University offers a wide range of programs in the liberal arts, the sciences, education, and business. Founded in 1877 by the Society of Jesus, the College is firmly rooted in a 450-year old tradition of academic excellence and value-centered education. A main focus of the mission of the College is to educate men and women of all ages to take leadership roles and to make a positive impact in a changing society. The College primarily serves traditionally aged undergraduate students who may choose from 32 structured areas of study or who may design their own program through the interdisciplinary and thematic major plans. A low student/faculty ratio permits small classes and learning formats that encourage critical thinking, thoughtful discussion and well-developed communication skills.

THE REGIS COLLEGE CORE: “HOW OUGHT WE TO LIVE?”

Regis University recognizes that in today’s diverse and complex world, education cannot be limited to one field of study. Instead, it is the goal of the University to give each student a full range of academic exposure. Building upon a 450 year educational tradition, our core education is grounded in a Jesuit and Catholic vision of human development. Through its emphasis on active learning and integrated reflective thinking, the core education should broaden a student’s capacity to make critical judgments in a wide range of areas. To this end, Regis College requires that each student completes a liberal arts core curriculum.

Regis University’s mission is to develop leaders in the service of others. Therefore, the Regis College Core Curriculum is firmly rooted in the Regis University Core Philosophy Statement. The Core Curriculum is guided by the framework of the Characteristics of the Core Educational Experience: Development of the Whole Person, Academic Challenge, Liberal Arts Foundation, Integration, Ethical Inquiry and Reflection, Spirituality and Religion, Concern for Justice, Global Awareness and Leadership.

All Core courses will challenge students to reflect on tradition, continuity, and change while celebrating the essential goodness of the world, the compatibility of faith and reason, and the joy of learning. Through the Foundational Core, with its emphasis on rhetorical skills (writing, speaking, reading and listening), to the Distributive Core with its focus on key modes of scholarly inquiry and discovery, to the Integrative Core, which connects new learning with prior knowledge and personal experience across disciplines, the Core encourages students to become lifelong learners in the Jesuit tradition.

Foundational Core: The First Year Experience (6 credits) is a two course sequence taken in the fall and spring of the first year. These courses introduce Regis College students to the idea of a Jesuit liberal arts education by foregrounding the guiding question for our core curriculum: “How ought we to live?” within the context of the Jesuit vision of a liberated human life. These small seminars develop competencies in writing, speaking, critical thinking and research. The First Year Experience introduces students to the Regis Mission and the Jesuit vision for liberal arts education, nurturing the life of the mind, within an environment conducive to effective learning and personal development. These courses also provide foundational knowledge of the arts, sciences or humanities for the remainder of the core.

Fall Term		Spring Term	
RCC 200 – Writing Analytically	3 SH	One communication intensive distributive course (e.g. PL, RS, FAC, COM, etc.)	3 SH
RCC 200A – Writing Analytically for Commitment Program Students	3 SH	RCC 200B – Writing Analytically for Commitment Program Students	3 SH
RCC 200H – Writing Seminar: The Idea of a University (for Honors Program Students)	3 SH	RCC 300H— Tradition and Innovation (for Honors Program Students)	3 SH

The spring term course will satisfy the distributive requirement in its discipline (for example, a spring term PL course will satisfy the core Philosophy requirement).

RCC 200 – Writing Analytically: This course is a writing-intensive seminar required for all students in the Fall of their first year at Regis. It focuses on critical reading, thinking and writing, and serves as an orientation to college life.

RCC 200A – Writing Analytically for Commitment Program Students: This course is a writing-intensive seminar required for all Commitment Program students in the Fall of their first year at Regis. It focuses on critical reading, thinking, and writing, and serves as an orientation to college life. There is a service learning requirement for this course.

RCC 200B – Writing Analytically for Commitment Program Students: This course is a continuation of RCC 200A and is a reading and writing seminar which focuses on research writing. There is a service learning requirement for this course.

RCC 200H – Honors Writing Seminar: The Idea of a University (for Honors Program Students): This course begins a five-semester honors sequence of historically recursive seminars that bring the traditions of Christianity and classical learning into fruitful engagement with new developments in thought and culture. It examines the timeless struggle between reason and emotion, mind and heart, situating the conversation within an ongoing dialog on the nature of education and a university’s role in fostering it.

RCC 300H – Tradition and Innovation (for Honors Program Students): This course is the second in a five-semester honors sequence, and draws upon the intellectual tradition commonly called the humanities—an interdisciplinary blend of literature, art/music history, philosophy, history, film, and so on—as it investigates the play between tradition and innovation in the human story. It emphasizes critical analysis and writing competence.

The Distributive Core (37 to 46 credits) represents a variety of offerings in disciplines that provide the underpinning of a solid liberal arts education. These specifically designed core courses within the following areas of study expose students to a wide range of academic disciplines, perennial questions, and methods of inquiry that broadens a student's ability to make informed, critical judgments. A current list of approved courses is available in the Regis College Dean's Office as well as online on the Core Program web page.

Economic Systems	3 SH
Fine Arts	3 SH
Foreign Language (two classes in one language)	6 to 8 SH
Literature	3 SH
Mathematics (College Level or higher)	3 to 4 SH
Natural Science with Lab	4 SH
History	3 SH
Philosophy (PL 270)	3 SH
Religious Studies (two RT classes in sequence)	6 SH
Social Science (AN, ED, HS, POL, PY, SO)	3 SH
Public Speaking (COM)	3 SH

The Integrative Core (12 credits): Students take four upper division interdisciplinary courses in their junior and senior years. These integrated courses build on the intellectual and skill development of the Foundational and Distributive Core, and are focused around essential themes expressed by the Regis Mission and the Regis College Core Philosophy Statement: Diversity and Cultural Tradition; Global Environmental Awareness; Justice and the Common Good; and Search for Meaning. These courses are deliberately value-laden, emphasizing, where appropriate, Jesuit and Catholic values and understandings. They aim at developing leaders in service to others. Courses may include shared texts, team-taught approaches and community-based learning and internships.

RCC 400D – Diversity and Cultural Tradition	3 SH
RCC 410E – Global Environmental Awareness	3 SH
RCC 420J – Justice and the Common Good	3 SH
RCC 430M – Search for Meaning	3 SH

These integrated courses cross disciplinary boundaries and combine multiple competencies. Though individual courses approach these themes from a variety of perspectives, each course is organized around one of the following themes:

RCC 400D. DIVERSITY AND CULTURAL TRADITION (3).

Explores issues of diversity by examining the issues of groups that historically have been oppressed. Examines fundamental questions about diversity and in particular how the self and others constitute our global society. Pre-requisite: Junior Standing or completion of distributive core required.

RCC 410E. GLOBAL ENVIRONMENTAL AWARENESS (3).

Examines the social, historic, political, and economic principles that have led to our current environmental status; also considers the possibility that artistic, behavioral, communicative, and philosophical thought can address these problems. Pre-requisite: Junior Standing or completion of distributive core required.

RCC 420J. JUSTICE AND THE COMMON GOOD (3). Explores the concept and application of justice in relation to the common good. Multiple perspectives and disciplines offer critical examination of the theory and practice of justice for all. Pre-requisite: Junior Standing or completion of distributive core required.

RCC 430M. SEARCH FOR MEANING (3). Engages sustained reflection about the elements of the human condition that impact our well-being, both individually and communally by fostering a critical evaluation of the personal beliefs—ethical, religious, political and social—that shape interpretations about the meaning of our lives. Evaluates how these beliefs develop in dialogue with other sources—drawn from history, tradition, and society—as we seek to answer the question “How ought we to live?” Pre-requisite: Junior Standing or completion of distributive core required.

RCC 490E-W. INTEGRATIVE CORE (3). Focuses around the themes of Diversity & Cultural Tradition, Global Environmental Awareness, Justice & the Common Good, or Search for Meaning. Deliberately value-laden and emphasizes Jesuit values. Examines relevant fundamental issues and the student's role in an increasingly interconnected world. Prerequisite(s): Junior standing or completion of Distributive Core required.

Please note that the above core studies requirements, along with the completed major, minor and general elective courses must total at least 128 credit hours for a Regis College degree.

Core Repeatability Policy

Students who fail any Core course (with the exception of RCC 200) must repeat the same course in a subsequent semester for which the failing grade was received. Students failing RCC 200 must take EN 203 in order to complete their composition requirement. Students are subject to the Repeat Grade Improvement Option guidelines as outlined in the General Information section of the *Catalog*.

Core Transfer Policy

RCC 200, Writing Analytically, fulfills the writing requirement for the Core. All first-year students, including those with AP credit in English Composition, must take RCC 200. All transfer students with fewer than 17 semester hours of transfer credit must take RCC 200. Transfer students with 17 semester hours or more of transfer credit who do not have an English composition course must take EN 203 -- Intermediate Composition or, with written permission of the associate dean, RCC 200. Transfer students with 17 hours or more of transfer credit, including an English composition course or its equivalent, are not required to take either RCC 200 or EN 203.

Transfer students with 60 or more hours of transfer credit may substitute no more than two courses for the integrative core (RCC 400D, RCC 410E, RCC 420J, RCC 430M). Students cannot waive the requirements; they may substitute upper-division, thematically similar courses for up to two of the integrative core requirements.

UNDERGRADUATE DEGREE OFFERINGS**BACHELOR OF ARTS****Majors:**

Art History
Biology
Communication
English
Environmental Studies
Fine Arts: Visual Arts
French
History
Music
Music History and Literature
Music Performance
Peace and Justice
Philosophy
Politics
Religious Studies
Sociology
Spanish
Women's and Gender Studies

BACHELOR OF SCIENCE**Majors:**

Accounting
Biochemistry
Biology
Business Administration
Chemistry
Computational Physics
Computer Science
Economics
Environmental Science
Mathematics
Neuroscience
Physics
Political Economy
Psychology

BACHELOR OF ARTS AND SCIENCE

This degree consists of a major from the Bachelor of Arts and a major from the Bachelor of Science majors list. All requirements for both majors must be met in order for this degree to be awarded.

CLASSICAL BACHELOR OF ARTS

In the Jesuit system of education, 12 upper division semester hours of Latin plus 12 upper division semester hours of Greek or a modern language are required to qualify for the Classical Bachelor of Arts. The degree is offered with majors in English, French, History, Philosophy, Politics, Sociology, and Spanish. Courses in classical language are offered if the need arises and the demand is sufficient.

SPECIAL MAJORS

The following major alternatives are available for students completing Bachelor of Science or Bachelor of Arts degrees.

Double Major

To earn a double major, all requirements for both majors must be met. A written and/or comprehensive examination may be required in the majors selected.

Interdivisional Major

Some students may wish to select an interdivisional major to satisfy pre-professional requirements or special interests. Selection of the major should be made only after consultation with the associate dean for Regis College. The interdivisional major is composed of 42 upper division semester hours completed in four different discipline areas, all requiring grades of "C-" or better. The maximum number of hours in one subject (discipline) that can be used toward the 42 is 15; the minimum is six.

Applications for an interdivisional major may be obtained from the Regis College Dean's Office and should be filed during the second semester of the sophomore year. All majors and minors listed in the Degree Offerings section may be used for an interdivisional major.

With this major, the student may select the discipline area he/she wishes to use as the lead or principal area, as long as at least 12 or more upper division hours are accumulated. Whether or not a comprehensive examination is required is determined by the academic department represented by the lead area. The degree to be granted (BA or BS) is also determined by the selected lead area in the interdivisional major.

Thematic Major

A thematic major is a self-designed, individualized program of study built around a theme or topic for which there is no formally established program at Regis College. The thematic major is composed of a minimum of 24 upper division semester hours. The thematic major may be declared if there are sufficient courses available among the offerings of the University as a whole or a nearly sufficient number of courses augmented by a small number of independent study courses taken under appropriate faculty direction and/or by a small number of courses taken at other institutions. However, a minimum of half of the upper division hours in a thematic major area must be completed at Regis.

The Committee on Extraordinary Studies, which is composed of faculty drawn from the Regis College Undergraduate Program, is designed to advise and guide a student in construction and pursuit of a thematic major. Interested students should contact the chair of the committee by referral from the Regis College Dean's Office.

MINOR AREAS

The completion of a minor area is optional except for majors that require a specific minor. The minor area consists of 12 upper division semester hours in which all grades earned must be "C-" or better and with an overall GPA of 2.000. Departments and programs may specify courses required for the minor. Courses that are not specified for a minor are selected in consultation with the major advisor. The minor area should lend support to the development of the major and the ultimate objective of the student.

The following minor areas are available:

Accounting	Linguistically Diverse Education
Art History	Literacy
Biology	Mathematics
Business Administration	Music
Catholic Studies	Neuroscience
Chemistry	Peace and Justice
Christian Leadership	Philosophy
Communication	Physical Education
Computer Science	Physical Education: Coaching
Criminology	Physics
Cultural Anthropology	Political Economy
Economics	Politics
Education	Pre-Law
Elementary Education	Psychology
English	Religious Studies
Environmental Studies	Sociology
Ethics, Politics and Society	Spanish
Exercise Science	Special Education
French	Visual Arts
Hispanic Studies	Women's and Gender Studies
History	Writing

Thematic Minor

The thematic minor consists of 12 upper division semester hours built around a theme or topic for which there is no formally established minor at Regis College. Interested students should contact the Regis College Dean's Office for additional information.

Double Minors

To earn a double minor, all requirements for both minors must be met. A minimum of 12 semester hours of 400-level coursework must be completed in each minor area.

DIVISIONS/DEPARTMENTS

The names following the areas of academic study below are the Division Director, Department Chairs, and Area Coordinators for the 2012-2013 academic year.

DIVISION OF BUSINESS

(Accounting, Business Administration, Economics)

Matthew Daly, M.B.A., C.P.A.

DEPARTMENTS

Biology: Marie-dominique Franco, Ph.D.

Chemistry: Kimberley Waldron, Ph.D.

Communication: Janna Goodwin, Ph.D.

Education: Elizabeth Grassi, Ph.D.

English Language and Literature: Mark Bruhn, Ph.D.

Department of Fine and Performing Arts: Anthony Ortega, M.F.A.

History and Politics: Daniel Wessner, Ph.D.

Peace and Justice Studies: Byron Plumley, Ph.D.,

Mathematics: James Seibert, Ph.D.

Modern and Classical Languages and Literature:
Obdulia Castro, Ph.D.

Philosophy: Ted Zenzinger, Ph.D.

Physics and Computational Science: James Seibert, Ph.D.

Psychology: Charles Shelton, S.J., Ph.D.

Religious Studies: Thomas B. Leininger, Ph.D.

Sociology: Lisa Garza, Ph.D.

SPECIALIZED AREAS OF STUDY/SERVICE

Academic Internship Program: Lynne K. Montrose, M.A.

Catholic Studies: Thomas Leininger, Ph.D., Director

Commitment Program: Victoria A. McCabe, Ph.D., Director

Criminology: Gilbert C. Gardner, Ph.D., Director

Environmental Science: Catherine Kleier, Ph.D.

Forensics: Robert Margesson, Ph.D, Director

Honors Program: Thomas Bowie, Ph.D., Director

Music Program: Mark Davenport, Ph.D

Neuroscience: Mark Basham, Ph.D., Director

Paracurricular Program: Thomas E. Reynolds, Ph.D., Director

Physical Education: Nan Williams, M.A., Director

Pre-Law Advising: Daniel Wessner, Ph.D.

Pre-Med/Pre-Health Advising: Joan Betz, Ph.D.

Service Learning: Melissa Nix, Program Coordinator

Student Academic Services: Karen Adkins, Ph.D.

Women's and Gender Studies: Kari Kloos, Ph.D., Director

Writing Program: Morgan Reitmeyer, M.A., Director

EXTRAORDINARY ACADEMIC PROGRAMS

CENTER FOR SERVICE LEARNING

Service Learning is quickly becoming a respected method for teaching academic content, and Regis University has become a leader in integrating service with academic study. This is a natural integration for Regis where academic excellence is expected and educating men and women in the service of others is the mission. Through volunteering in a community setting in the context of a course, students begin to make a connection between identifying issues of social concern and action based on that awareness.

In addition to the Service Learning program, the Center for Service Learning organizes monthly projects for the Regis Community to perform service in the community, coordinates Alternative Spring Break Service Trips to Mexico and Belize, refers students to community agencies where they can perform community service, matches students in the Cascade Mentoring Project with an educationally and/or economically challenged youth from the neighborhood, and recruits students to live off campus at Romero House, a residence for students who are fully engaged with social action.

The goal of the service program is to offer many opportunities for students to engage in service throughout their four years at Regis University. Whether it is through participation in clubs and organizations, coursework, athletics, residence hall programs or student activities, Regis University students have an opportunity to participate in a variety of service experiences ranging from one day events to year around commitments.

COMMITMENT PROGRAM

The Commitment Program, created in 1976, offers a limited number of Regis College undergraduate students the opportunity to attend Regis University, even though they do not meet certain admission requirements. When standardized entrance examinations or high school grade point averages, for example, do not meet criteria, the Standards Committee may suggest Commitment Program placement for students who evidence the character and motivation to succeed in college. The primary goals of the program are to provide a means for entering college, the support necessary to be successful, and development of the analytical processes necessary for academic achievement. In addition to learning support courses and a weekly program meeting, Commitment students are required to participate in weekly Father Woody Community Service Projects.

Students remain in the program for two semesters. With successful completion of their freshman year, they are fully admitted into the University in good standing. Commitment students receive specialized advising, access to a variety of academic and nonacademic support systems, teaching assistants and mentors, and two 24/7 study rooms.. A program fee, required

of all Commitment students, is assessed upon entrance into the program to help offset the cost of providing these services.

Students are required to attend and pass required Learning Support classes with a grade of "C" or better, and they must maintain an acceptable grade point average in regular Regis College courses. Students cannot participate in varsity sports or other activities that interfere with class attendance. Off-campus employment, team events, or other extracurricular activities that may hinder scholastic success are also limited.

ENGINEERING

For the engineering student, Regis University offers, in collaboration with Washington University of St. Louis, the Dual Degree Program in Engineering in which a student can receive a strong background in liberal arts and sciences, and professional training in engineering. These students complete their Regis College Core and major requirements, and then take two years of engineering courses at Washington University. It is possible for students to finish the Regis requirements in three years if they start early, but it may require taking summer courses. Students may take four years to finish the Regis requirements. An outline of the courses to be taken at Regis, and the areas of engineering available at Washington University can be obtained from the Regis Dual Degree Program Liaison Officer. Following the successful completion of this program, the student receives a Bachelor of Science degree (Engineering) from Washington University and a Bachelor's degree from Regis University. The Dual Degree Program also includes the possibility of earning a Master of Science degree in Engineering or an MBA by completing another year at Washington University. For further information, students should contact the Regis Dual Degree Program Liaison Officer (Department of Mathematics).

ACADEMIC INTERNSHIP PROGRAM

The Academic Internship Program in Regis College gives students the opportunity to participate in an off-campus placement in business, industry, the professions, or a human service organization. An academic internship is a form of experiential education that integrates knowledge and theory learned in the classroom with practical application and skill development in a professional setting. A faculty member oversees the internship and students earn academic credit. The program reflects the Regis University mission of increasing the student's ability to integrate and apply academic and personal learning through structured. Two programs are currently offered: field experience and internship.

Students registering for elective credit in Field Experience or Internship credit toward their major (depending on their department) must have a minimum cumulative grade point average of 2.500. Students on disciplinary probation are not permitted to participate in Field Experience or Internship. Students may elect to take a Field Experience on a Pass/No Pass (P/NP) basis. The University regulations on taking courses P/NP apply. Internships must be taken on a letter-graded basis. Students in all areas, including thematic majors, can look forward to an enriching training experience in the private sector, public sector, or nonprofit organization in the metropolitan Denver area or in another state. The student should obtain a syllabus from the department in which the student will receive credit. Regis College

also offers a semester-long academic internship program in Washington D.C. through The Washington Center. Fifteen semester hours of Regis credit is awarded. Students must meet with the Academic Internship Program director to find out if they meet the requirements to apply. Specific internship programs for ethnically diverse students are also available.

Field Experience

Field Experience enables a student to broaden his or her perspective regarding potential career areas. While developing specific competencies on the job, the student is able to combine academic coursework with career experience in a professional setting.

Field Experience is offered to second semester freshmen, sophomores and all upper class levels. To participate, the appropriate department/division must recommend the student for entrance into the program. A minimum of 120 hours at the internship site is required for which students earn three semester hours of elective non-transferable credit. Academic requirements might include keeping a journal of observations and experiences on the job, as well as meeting specific learning objectives and completing projects. A faculty member sponsors each student and determines the final grade for the course. The site supervisor submits evaluations of the student's performance as an important part of the mid-term and final grade.

Internship

Internship is a program that allows juniors and seniors to gain practical experience in the career area of their choice. Students must meet with both the director of the Academic Internship Program and their faculty sponsor to be accepted into the program. In order to find an appropriate placement, students should begin the internship search process one semester prior to the semester in which they intend to participate. Approval from the program, as well as from a faculty sponsor, is standard procedure.

An internship is worth three semester hours of credit. Students in an Internship are required to spend a minimum of 120 contact hours in placement during a semester to receive the three semester hours of credit. Exceptions to the policies are determined through consultation with the faculty sponsor and the director of Academic Internship Program, with approval in writing by the associate dean for Regis College.

The Academic Internship Program enables the student to develop marketable skills and practical experience while pursuing his or her degree at Regis University. For many graduating seniors, an internship can be the link to a network of employers after graduation. These contacts, in addition to the resume, are of benefit to students after they leave Regis. For those seniors applying to professional graduate programs, an undergraduate internship is an important component of the application process.

HONORS PROGRAM

The Honors Program is available to self-motivated, conscientious Regis College students who wish to complete an alternate pathway through the Core curriculum and be distinguished as an honors graduate. Honors students form a vibrant community of young scholars who are committed to making the most out of their time at college. Honors students are natural leaders across the campus

community tend to thrive on challenges, and enjoy working together to realize their full intellectual potential. Additionally, honors students are eager to integrate their intellectual lives into their personal, community, and world experiences.

Honors Program students enjoy an integrated sequence of core seminars designed especially for them by faculty across the college. This team-taught curriculum stresses interdisciplinary study, small group interaction, and individual student initiative. A variety of "honors only" sections of standard Core courses invite students to explore material in greater breadth or depth, probing connections within and among disciplines. By taking an alternative pathway through the standard Core curriculum, the Honors Program provides an exciting way to integrate the broader education provided by a liberal arts college.

The Honors Program is competitive and normally limited to 42 students per year. To be distinguished as an honors student at graduation, a student must maintain a 3.500 cumulative grade point average and complete at least 27 semester hours of dedicated honors courses including a senior thesis. Students interested in joining the Honors Program should contact the director of the Honors Program.

DEPARTMENTAL HONORS

Departmental honors programs are available to Regis College undergraduate program students in Biochemistry, Biology, Chemistry, English, Neuroscience, and Psychology. Students should contact the appropriate Department Chair for information. Departmental honors requirements are listed with the appropriate departmental major information in this *Catalog*.

PRE-LAW MINOR

Through the Pre-Law minor, Regis University offers courses and structure, student campus organizations, mentor and internship relations in the legal field, and law-related advising across several academic disciplines. *Res Judicata* – meaning "those things settled" in the courts is a student organization that builds on established Regis principles of peace, justice, and service. These are long standing Ignatian educational values that are addressed through a speaker series, service projects, and strategic planning for graduate school. The Pre-Law minor helps cohere the student's liberal arts education, Ignatian principles, and pre-professional training so that students may develop skills valued by law schools and prepare optimally for a challenging and critical vocation.

PRE-MEDICAL AND PRE-DENTAL PROGRAMS

Undergraduate students intending careers as physicians, dentists, or other health professionals will find appropriate academic preparation and supportive student colleagues. Medical and dental schools are placing increased emphasis on a broad liberal education as a background for graduate work, combined with the substantial science prerequisite courses. Therefore, although there are no official pre-medical or pre-dental majors, Biology, Biochemistry, Chemistry and Neuroscience are the most common majors. Courses must be chosen carefully to ensure completion of all requirements for entrance into the professional schools and to make adequate preparation for the Medical College Aptitude Test or the Dental Aptitude Test, examinations that are usually taken at the end of the junior year. Students are encouraged to gain

experience in health-related service areas, including volunteer or internship activities. Students also may participate in educational and service activities sponsored by Alpha Epsilon Delta, the National Health Pre-Professional Honor Society. Students interested in preparation for graduate health careers should contact the Pre-Med/Pre-Health advisor located in the Biology Department.

PRE-PHARMACY PROGRAM

Undergraduate students interested in pursuing a Doctoral Degree in Pharmacy (Pharm. D.) need not complete an undergraduate degree before entering the professional program; rather, they must complete the prerequisite courses, which will usually require two to three years of coursework. While the School of Pharmacy does not guarantee admission to Regis undergraduate students, individuals who have completed their prerequisite courses at Regis University are guaranteed an onsite admissions interview. Undergraduate students considering a Doctoral Degree in Pharmacy should contact the School of Pharmacy for specific information on prerequisite coursework.

PRE-PHYSICAL THERAPY PROGRAM

Undergraduate students interested in pursuing a Doctoral Degree in Physical Therapy may complete any undergraduate major, although the natural sciences such as Biology, Chemistry, and Neuroscience and the social sciences, such as Psychology, are especially useful in preparing for a career in Physical Therapy. While the School of Physical Therapy does not guarantee admission to Regis graduates, individuals who have earned a baccalaureate degree at Regis University and who have completed the prerequisite courses are given preference for admission. Undergraduate students considering a Doctoral Degree in Physical Therapy should contact the School of Physical Therapy for specific information on prerequisite coursework.

RESERVE OFFICER TRAINING CORPS (ROTC)

Enrollment in Reserve Officer Training Corps (ROTC) provides undergraduates and selected graduate students an opportunity to combine academic study with a military officer's professional education program. The Air Force, Army, and Navy conduct courses in their respective areas leading to a regular reserve commission upon graduation. The Navy also offers a program leading to a regular commission in the Marine Corps. All programs are open to both men and women. ROTC programs are offered in a cross-town agreement with the program at the University of Colorado-Boulder, although courses are often also available at Colorado School of Mines or Auraria Campus.

Air Force Aerospace Studies--Air Force ROTC

Air Force ROTC offers several programs leading to a commission in the U.S. Air Force upon receipt of at least a baccalaureate degree. Students attend classes at either University of Colorado-Boulder (CU-B) or the Colorado School of Mines (CSM) in Golden.

Standard Four-Year Program

This program is in three parts: the General Military Course for lower division students (normally freshman and sophomores), the Professional Officer Course for upper division students (normally juniors and seniors), and Leadership Laboratory attended by all cadets. Completion of the General Military Course is a prerequisite for entry into the Professional Officer Course. Completion of a four-week summer training course is required prior to commissioning.

Modified Two-Year Program

This program is offered to full-time regularly enrolled degree students. It requires at least two years of full-time college (undergraduate, graduate level, or a combination). Those selected for this program must complete a six-week field training program during the summer months as a prerequisite for entry into the Professional Officer Course the following fall semester.

Leadership Laboratory

AFROTC cadets must attend Leadership Lab (one and one-half hour per week). The laboratory involves a study of Air Force customs and courtesies, drill and ceremonies, career opportunities, and the life and work of an Air Force junior officer.

OTHER AFROTC PROGRAMS

Other programs are frequently available based on current Air Force needs. Any AFROTC staff member in Boulder 303-492-3130 can discuss the best alternatives. Interested students should make initial contact as early as possible to create the best selection opportunity, as selection is competitive. There is no obligation to serve in the Air Force until a formal contract is entered.

Air Force College Scholarship Program

Students participating in Air Force ROTC may be eligible to compete for Air Force ROTC College scholarships. Students selected for this program are placed on scholarships that pay tuition; book allowance; nonrefundable educational fees; and a modest subsistence per month, tax-free. All cadets enrolled in the Professional Officer Course receive a moderate subsistence during the regular academic year. Scholarships that are available include two- and three-year scholarships. These scholarships are available to both men and women, in all academic disciplines. In addition, there are special programs for minority students.

Flight Opportunities

Prior to entering the fourth year of the AFROTC program, qualified AFROTC students can compete for pilot allocations. In the summer following their junior year, qualified pilot candidates generally attend the Flight Screening Program (FSP) near San Antonio, TX.

USAF Medical Programs

Qualified pre-med students can compete for pre-med scholarships and programs. These scholarships and programs can lead to a rewarding career as an Air Force Officer, serving as a physician.

AFROTC Course Credit

Air Force ROTC serves as elective credit for most students. Elective course credit toward degree requirements for ROTC classes will be monitored by the student's academic advisor.

Registration

Students may register for AFROTC classes during their regular registration process at Regis University.

Military Science (U.S. Army)--Army Book

The Department of Military Science offers programs leading to an officer's commission in the active Army, Army Reserve, or National Guard in conjunction with an undergraduate or graduate degree. Military science courses are designed to supplement a regular degree program by offering practical leadership and management experience. The Military Science Program at Regis University is offered in conjunction with the University of Colorado-Boulder (CU-B). Students attend classes at either University of Colorado-Boulder (CU-B) or the Colorado School of Mines (CSM) in Golden.

Four-Year Program

The four-year program consists of two phases: the basic course (freshmen and sophomore years) and the advanced course (junior and senior years).

Basic Course: The basic course offers a two- or three-credit course each semester, covering Army history and organization as well as military leadership and management. Laboratory sessions provide the opportunity to apply leadership skills while learning basic military skills. Enrollment in the basic course incurs no military obligation except for Army scholarship recipients.

Advanced AROTC: The advanced course covers leadership, tactics and unit operations, training techniques, military law, and professional ethics, and includes a leadership practicum each semester. A 35-day summer advanced camp at Fort Lewis, Washington, provides challenging leadership training, and is a prerequisite for commissioning. Advanced course students must have completed the basic course and obtain permission from the Professor of Military Science (PMS).

Two-Year Program

The two-year program consists of the advanced course, preceded by a four-week summer ROTC basic course at Ft. Knox, Kentucky. Veterans or students who have participated in three years of Junior ROTC or Civil Air Patrol may be eligible to enroll in the advanced course without attendance at basic camp or completion of the basic course. Inquiries on advanced course students must obtain permission from the Professor of Military Science (PMS).

Scholarship Programs

Four-year college scholarships are available to high school seniors who should apply before December 1 of their senior year. Competition for two- and three-year scholarships is open to all university students, regardless of academic major and whether or not they are currently enrolled in ROTC. Scholarship students receive full tuition and mandatory laboratory fees, a book allowance, and an allowance of \$300 to \$500 per month during the academic year. Students interested in the scholarship program should contact the Enrollment offices at 303-492-3549 no later

than the beginning of the spring semester to apply for the following academic year.

Simultaneous Membership Program

Students currently in the Army Reserves or Army National Guard and entering the second year of the basic course or the advanced course may participate in the Simultaneous Membership Program (SMP). Students participating in this program will receive \$450 to \$500 monthly stipend plus their unit pay at the E-5 grade. Participants in the SMP program may be eligible for Army Reserve or Army National Guard tuition assistance benefits.

Leadership Laboratories

These 90-minute periods provide cadets with practical leadership experience and performance-oriented, hands-on instruction outside the classroom. Diagnostic evaluations of cadets in leadership roles are frequently administered. Leadership labs are compulsory for enrolled cadets.

Activities and Leadership Laboratories

Students may participate in activities with the Buffalo Battalion located on the Colorado Mines Campus, CU-Boulder Campus, or Auraria Campus, to include color guard, intramural sports, running club, and ranger challenge. Weekly or Saturday leadership labs provide cadets with practical leadership experience and performance-oriented, hands-on instruction outside the classroom. Leadership labs are compulsory for enrolled cadets. PT is conducted three times a week with the purpose of developing muscular strength, endurance, and cardio-respiratory endurance.

Pre-Professional Programs

Students pursuing medical or nursing degrees may enroll in military science and may be eligible for scholarships directed toward medical professions. For more information, contact the ROTC Enrollment officer at 303-492-3549.

Veterans

Veterans who have served on active duty or in the Army Reserve/National Guard are also eligible for the ROTC program. Although veterans are not required to take the Basic Course, they are encouraged to do so. A minimum of 60 credit hours are required prior to enrolling in the Advanced Course.

AROTC Course Credit

Army ROTC serves as elective credit for most students. Elective course credit toward degree requirements for AROTC classes will be monitored by the student's academic advisor.

Registration

Students register for Army ROTC classes through the normal course registration process. For more information, contact the Enrollment Officer at the University of Colorado-Boulder at 303-492-3549, 303-492-6495, send an email to armyrotc@colorado.edu or visit www.colorado.edu/lotc. Mailing address:

Army ROTC (UC-B)
Department of Military Science
University of Colorado at Boulder
370 UCB, Folsom Stadium, 215
Boulder, CO 80309

STUDY ABROAD

Keeping the tradition and spirit of early Jesuit missionaries, The Office of Study Abroad, for Regis College, encourages our students to go into the world with the hope of gaining knowledge and new skills to become leaders in the service of others. Students will reap the benefits of living and learning in a foreign culture – having the option of choosing locations throughout Asia, South Pacific, Australia, Africa, Middle East, Latin America, Europe and the United Kingdom. Regis encourages every student to consider spending a semester or full academic year studying abroad.

To be considered for Study Abroad, a student must hold Junior or Senior standing, a minimum GPA of 3.000 (slightly lower GPA may be considered depending on the program) and a clean disciplinary record. To learn more about our programs abroad, contact the Office of Summer Session and Study Abroad.

SUMMER SESSION

The Regis College Office of Summer Session offers a comprehensive schedule of undergraduate courses in most of the major academic fields from early May through August. Summer Session invites students to reach their educational goals through the convenience of accelerated courses. The focused learning atmosphere of the Summer Session balances the challenge of concentrated study with personal interaction between students and professors. Courses offered during Summer Session are equivalent to those offered during the fall and spring semesters in content, prerequisites, and number of credits.

Courses are held on-campus and online. In addition, students have the opportunity to arrange internships for academic credit with the Academic Internship Office or an Independent Study or Special Study with select faculty. Students also have the opportunity to participate in a travel learning trip each summer. These courses provide students the opportunity to travel while earning academic credit. Students on these trips engage in powerful educational experiences such as studying the works of Gerard Manley Hopkins in Ireland.

TEACHER LICENSURE PROGRAM

The Committee on Teacher Education at Regis (COTER) develops the College policies on admission, retention, and recommendation for licensure. To qualify for admission, retention, and recommendation for licensure through the Regis University Teacher Education Program, students must satisfy the requirements detailed in the Education Department section of this *Catalog*.

Regis College students interested in becoming teachers complete a sequence of professional licensure courses in addition to their core and major studies. This sequence of education courses at Regis is designed to lead to licensure at the elementary, secondary, or K-12 grade levels in Colorado.

The licensure programs are mission oriented and focus on serving the needs of all students. Students complete teaching internships in a variety of high needs schools in the Denver metropolitan area, including public and Catholic schools with diverse populations. Regis students enrolled in this sequence begin developing teacher performance, dispositions, and knowledge during the first courses

and initial field experiences. Students also have options to complete minors/concentrations of study in Linguistically Diverse Education (LDE), Literacy, or Special Education.

For students with a bachelor's degree seeking teacher licensure, Regis College MAE department offers the Master of Arts in Education Graduate Teacher Licensure Program. This program offers college graduates a licensure track with a master's degree.

Students should contact the Regis College Education Department for information about teacher licensure options.

WRITING PROGRAM

Writing is an essential part of life-long learning and is an important part of all academic disciplines. At Regis, the teaching of writing is the shared responsibility of all faculty because writing is viewed as a skill that is honed over time in many disciplines. Writing is also a way for students to test and shape ideas and to develop critical thinking abilities. The Regis college Writing Program develops the first year writing seminars (RCC 200), as well as working with faculty to strengthen writing instruction in the disciplines. The Regis College Writing Program works closely with the Writing Center to ensure that students' writing is supported in a variety of ways.

ADMISSION

The Regis College Undergraduate Program of Regis University (hereafter referred to as Regis College) uses two general approaches in evaluating any applicant for admission—documentary evidence of achievement and evaluation of the individual's potential for success at Regis University.

Completed applications and all required documentation for admission must be received by the Office of Admissions no later than two weeks before the start of classes each semester. Admissions can be unavailable due to a wait list and/or other enrollment restrictions. Students applying after this deadline may be required to have an interview with the director of Admissions and/or representatives of the Admissions Committee.

All documents submitted during the application process become the property of Regis University.

ADMISSION REQUIREMENTS

The Vice President for Academic Affairs sets the minimum requirements for admission, and these requirements are subject to change annually.

High School Graduates

All applicants are subject to the following requirements:

1. An applicant to the Regis College Undergraduate Program must have graduated from or be in his/her last year at an accredited secondary school and must have a satisfactory cumulative grade point average.
2. The applicant must submit scores from either the American College Testing Program (ACT) or the Scholastic Aptitude Test (SAT) of the College Entrance Examination Board.

3. A minimum of 15 academic units must have been successfully completed between grades 9-12.
4. Letters of recommendation are required.
5. Interviews are encouraged and, in some instances, may be required.
6. A personal statement is required.

General Educational Development Diploma Recipients

A student who has received a General Educational Development (GED) diploma is eligible for admission to Regis College. Applicants who have received a GED diploma should contact the director of Admissions. The director of Admissions will require additional data or a personal interview for admission.

Transfer Students

Applicants are granted admission on the basis of academic record and the intended field of study. A student wishing to transfer to Regis College must have a satisfactory cumulative grade point average. Class status is determined by the number of hours that are transferable from a regionally accredited institution. Specific questions concerning the evaluation of credits should be directed to the Office of Admissions. Transfer students are not admitted with senior standing unless they are willing to complete a minimum of 30 semester hours at the University.

Additionally, all transfer students are subject to specific Core Seminar requirements as outlined in this section of this *Catalog* under the Core Studies Requirements heading.

Students who wish to transfer to Regis College should:

1. Request an application for admission from the Regis College Office of Admissions.
2. Return the completed application with a \$40 non-refundable fee (check or money order). Failure to answer the Felony/Misdemeanor question will stop the processing of the application/enrollment to Regis College. If convicted of a felony or misdemeanor, a copy of the Mittimus Report/arrest records must be sent to the Office of Admissions in order to complete your file.
3. Submit official transcripts from each college or university previously attended. Failure to submit all previous transcripts of coursework leads to cancellation of admission or suspension from the College.

NOTE: Official transcript evaluations are completed by Regis University only after the student has been admitted, has submitted the \$150.00 advanced deposit and has submitted the required official credentials.

Returning Students

Students who attended Regis College and have not attended another institution since their departure from Regis are eligible to return to the College if they were in good academic standing at the time of their exit.

Students who have attended another institution during their leave from Regis College must submit a transcript of all coursework attempted during their leave. The admission decision is based on the student's academic performance at the college or university attended during the interim and his/her Regis grade point average.

If the student returns to Regis after a year or longer absence, he/she must reapply to the University. If the student is returning within one year of leaving Regis, it is not necessary to reapply. However, it is necessary to request that the student's file be activated by completing a Regis College Admission File Reactivation form. No admission fee is assessed for returning students.

International Students

All international students seeking admission to Regis College should check directly with the Regis College Office of Admissions for specific information.

All international students must complete the general admission requirements for the program of interest and also satisfy the following requirements:

1. Submit an official score report of the Test of English as a Foreign Language (TOEFL) with a minimum score of 550 (paper-based) or 213 (computer-based) or 82 (Internet-based), or complete ESL Language Centers' Level 112-Academic. Level 112-Academic must be completed with a satisfactory grade within one year prior to acceptance into the program.
2. Submit to the program office documentation of financial ability to pay one year's expenses, including tuition, fees, living expenses, etc., for issuance of an I-20 by the Office of Academic Records and Registration (An I-20 cannot be issued until after the student has been admitted by the College and has remitted the year's total tuition, fees, and room and board, as appropriate).

Additional English instruction may be required on or after admission to the program to insure success in completing coursework.

To ensure enough time for the processing of international student applications, it is recommended that international students apply no later than six weeks before the academic period for which enrollment is intended. Applications received later may not be processed in time and may have to be held for the following academic period.

Non-degree Seeking Students (Unspecified Student)

Non-degree seeking students who desire nine or fewer semester hours of credit may enroll at Regis College as unspecified students if they possess a high school diploma or equivalent certificate. Unspecified students must submit applications before the beginning of the semester in which they plan to enroll. A nonrefundable \$150 deposit, which reserves academic space, is required.

An unspecified student may take any lower division course with the exception of courses in the Commitment Program. Such a student may not live in the College residence halls. Unspecified students are held to the same academic standing policies as full-time degree-seeking students.

Unspecified students who have already earned a bachelor's degree need not apply for formal admission to Regis after attempting nine hours. These students are also permitted to take upper division coursework. Undergraduate part-time students who have not previously earned a degree and wish to register for courses above the nine hour limit, need to apply for admission to a degree program through the Office of Admissions.

Admission on Academic Probation

Regis College recognizes that some students have had setbacks in earlier academic endeavors and are now motivated to perform well academically. These students include applicants who present either low ACT or SAT scores, a low grade point average from another college/university, or high school, and/or have been out of school for at least three years. The College is willing to consider some students with these profiles for probationary admission to the College. The academic performance of each student admitted on probation is reviewed at the end of one semester; students must complete at least 12 credits with a 2.000 GPA to continue attending the college.

Admission Procedures

New freshmen who wish to enroll at Regis should:

1. Request an application from the Regis College Office of Admissions or apply online via the Regis University website.
2. Return the completed application with the \$40 non-refundable fee (check or money order). Failure to answer the Felony/Misdemeanor question will stop the processing of the application/enrollment to Regis College. If convicted of a felony or misdemeanor, a copy of the Mittimus Report/arrest records must be sent to the Office of Admissions in order to complete your file.
3. Request an official transcript of all secondary school work and college-level advanced courses to be forwarded to the Office of Admissions.
4. If entering Regis College immediately upon completion of secondary school, ACT or SAT results should be forwarded to the Office of Admissions.
5. Request that letters of recommendation be forwarded to the Office of Admissions.
6. Enclose a personal statement. Additionally, an interview may be required.

Late Admissions Policy

1. Students who apply on or before the first day of class may be allowed, at the discretion of the academic dean, to register as late as the end of the add/drop period.
2. Students who wish to apply between the first day of class and the end of the add/drop period are cleared on a case-by-case basis.

3. Students should have at least a current unofficial transcript. Any student attempting to process financial aid or veterans benefits paperwork, or those who cannot meet their financial obligation immediately, are encouraged to wait until the following semester.
4. Late admission students do not have priority for enrolling in courses, especially closed courses.
5. A Dean's Office designee is the advisor of these students to assist them with the immediate hurdles incurred by late arrival. The advisor deals with any additional student problems as required during the course of the semester.

COMPETENCY-BASED CREDIT

Competency-based credit is awarded for non-classroom experiences. This includes National Standardized exams such as College Board Advanced Placement (AP) Examinations, College Level Examination Program (CLEP), Defense Activity for Non-Traditional Education Support (DANTES) Subject Standardized Testing Program and International Baccalaureate (IB) Program. In addition, credit may be awarded for selected courses offered at Regis University through Challenge Exams. While there is no limit to the amount of credit that can be awarded through these testing programs, these credits do not apply toward meeting the Regis University residency requirement.

College Board Advanced Placement (AP) Program

Credit and/or placement in advanced coursework is awarded for AP examinations. Minimum scores required for awarding of credit and/or placement is established by the University. Students should check with the Regis College Office of Admissions to determine minimum scores required and how credit awarded for AP examinations satisfies degree requirements.

Challenge Exams

Regis College students may not take Challenge exams to replace Regis College core, elective, major or minor courses.

College Level Examination Program (CLEP)

Credit may be awarded through the College Level Examination Program. CLEP exams cover material taught in either introductory or advanced level college courses. There are four general CLEP exams accepted by Regis University: English Composition, Humanities, Social Sciences/History (check Regis program for acceptance), and Natural Science. Accepted subject exams cover such areas as Business, Composition, Computer Science, Economics, History, Literature, Mathematics, Social Sciences, and Natural Sciences. Regis University has an open test center offering CLEP exams at both the Denver and Colorado Springs campuses. Students need both their advisor's and Dean's approval to take CLEP exams at Regis. Students can replace no more than two courses with CLEP credit. Minimum scores required for awarding of credit are established by the University.

Defense Activity for Non-Traditional Educational Support (DANTES)

DANTES examinations are similar to the CLEP examinations, but cover 17 additional subject areas. Counseling, Ethics, Geology, Astronomy, Risk and Insurance, Money and Banking, and Technical Writing are among the DANTES examinations administered at both Denver and Colorado Springs campuses. Students need both their advisor's and Dean's approval to take DANTES exams at Regis. Students can replace no more than two courses with DANTES credit. Minimum scores required for awarding of credit are established by the University.

International Baccalaureate Program (IB)

Credit is awarded for IB subject examinations that have been completed at the higher level. A minimum passing score of four is required. Students should check with the Regis College Admissions Office to determine how IB credit satisfies degree requirements.

UNDERGRADUATE PROGRAM EXPENSES

The tuition, fees, and other charges described are good-faith projections for the academic year. They are, however, subject to change from one academic term to the next as deemed necessary by the University in order to meet its financial commitments and to fulfill its role and mission.

ADMISSION FEES

Application Fee

A non-refundable fee of \$40 is required with the completed application for admission from all new students, transfer students and non-degree seeking students.

Advanced Deposits

A non-refundable deposit of \$150 is required for students enrolling at Regis University for the first time (new students, transfer students and non-degree seeking students). This deposit is applied to the student's account after the end of the add/drop period.

For students who plan to live on campus, an additional non-refundable deposit of \$150 is required each academic year. This \$150 includes a \$100 room reservation deposit, applied to the student's account after the end of the add/drop period, and a \$50 dorm damage deposit applied to the student's account when he/she ceases to be a dorm resident or at the end of each spring semester.

REGIS COLLEGE UNDERGRADUATE PROGRAM CHARGES PER SEMESTER FOR THE 2012 - 2013 ACADEMIC YEAR

TUITION AND FEES

NOTE: Fees are determined by the Regis University Board of Trustees and are subject to change. Housing and meal plan costs/charges are listed under the Student Life heading in the General Information section of this *catalog*.

Full-time (12-18 semester hours)	\$15,600
Part-time (per semester hour under 12 hours)	\$975
Overload (per semester hour over 18 hours, in addition to the full time rate)	\$975
Summer Session (per semester hour)	\$545
Application Fee (one-time fee, paid upon submission of the prospective student's application to Regis)	\$40
Orientation Fee (one-time fee for new students)	\$200
Student Activity Fee*	\$150
Student Support Fee	\$150
Late Clearance Fee (per semester)	\$100
I.D. Replacement Fee	\$15
Returned Check Fee (per return)	\$31

*Set by Student Executive Board

Course and Program Fees

Student Teaching	\$200
Commitment Program (per semester)	\$1,250

Other Fees

Certain courses carry a fee to cover the cost of special materials, field trips, language laboratories, private lessons, etc. These fees are listed with the course offerings each semester (i.e., Regis College Schedule of Courses) and are assessed at the time a student registers for the course.

If incurred, other fees may be charged for special examinations, library fines and parking fines.

BOOKS AND SUPPLIES

Books and supplies average \$200 to \$400 per semester.

PERSONAL AND LIVING EXPENSES

The amount of money spent by a student for all expenses during an academic year, August to May, varies with current prices and the habits and needs of the student; therefore, estimates of the amount of money needed by individual students for such items as entertainment, laundry, and clothing are not reflected here. Students should have sufficient financial resources to ensure successful completion of each semester.

PAYMENT OF STUDENT ACCOUNTS

Each Regis College undergraduate student is expected to pay in full, set up a Regis Payment Option, or have guaranteed financial aid in place by the published due date for each semester. Prior to the published due date, students should verify or change room and meal plans, verify and complete financial aid arrangements and pay all related account charges. Students who do not make arrangements by the published deadline may have their course schedules dropped or be assessed a \$100 late clearance fee per semester. There is no guarantee that courses will still be available if dropped for non-payment.

All charges made to student accounts during the year are itemized on a registration invoice. This invoice is mailed to the billing address designated by the student before classes begin. If payment is not received on any student account on or before the due date indicated, late fees will be assessed, registration may be dropped and the student account referred to collections.

Regis University will not register a student with a past due balance or issue transcripts or diplomas to any student or former student with financial obligations. Financial obligations include active payment plans, institutional loans, and past due Perkins/Nursing loans.

Additionally, students who are not enrolled at least part-time or that are close to graduating, must complete an Exit Interview for Perkins/Nursing loans (if applicable) before transcripts and diplomas are issued.

At the time of registration, students accept financial responsibility for all tuition charges. Full payment of the student account balance is due by the published due date. If the balance is not paid by the due date, late fees will be assessed.

Upon non-payment of tuition charges and/or fees, Regis University may declare the balance due and payable. Failure to make a payment arrangement on a delinquent account will result in collection action. Students are obligated to reimburse Regis University for all expenses incurred in the collection of past due accounts including, but not limited to, attorney fees, court costs, collection agency fees and all other applicable charges.

Financing of Student Accounts

All tuition and fees are payable in advance of each semester. Thus, financial plans should be made early to avoid problems that might occur after the due date. Students, parents or legal guardians who wish to make arrangements for financing should do so with a bank or other commercial lending institution that handles such financing. MasterCard, VISA, American Express, and Discover Card are accepted by Regis University. In addition, an interest free Regis Payment Option (RPO) is available to students enrolled in the Regis College Undergraduate Program. This payment plan breaks down the overall balance into four or five monthly payments.

Student Accounts is pleased to assist students, parents, or legal guardians in making arrangements for payment through outside organizations or by direct bank wire transfer of funds for tuition and fees.

Returned Checks

Any student who presents to the University a check that is not accepted for payment by the bank because of insufficient funds, nonexistence of an account or other reasons for which the student is responsible is charged a fee of \$31. The student must make payment by cash or certified funds equal to the total of the invalid check, plus the fee to register for additional courses. In addition, a financial hold is placed on registration, academic transcripts and diplomas until the invalid check amount and fee have been paid.

REFUND SCHEDULE FOR AUTHORIZED WITHDRAWAL FROM REGIS COLLEGE

The official date of withdrawal from the University or from a course is the date that the withdrawal request is submitted to the Office of Academic Records and Registration for processing. Notice of withdrawal from the University must be received by the Office of Academic Records and Registration in writing using an official University Withdrawal form. The date the withdrawal request is processed and the date the student vacates the residence hall, if applicable, determines the amount of refund credited to the student. Refund policies are further described in the General Information Section of this *Catalog* under the "Tuition, Fees, Room and Board Charges" heading.

The following refund schedule applies to tuition:

<i>Withdrawal Period</i>	<i>Refund</i>
First Week (add/drop week)	100%
Second Week	87%
Third Week	81%
Fourth Week	75%
Fifth Week	69%
Sixth Week	62%
Seventh Week	56%
Eighth Week	50%
Ninth Week	44%
Tenth Week	37%
Eleventh-Sixteenth Week	0%

ACADEMIC INFORMATION

THE ACADEMIC YEAR

The academic year is divided into two semesters of 16 weeks each. The first semester begins with Orientation in late August and ends in mid-December. It is followed by a Christmas vacation of approximately three weeks. The second semester begins in early January and ends at approximately the close of the first week in May. The Summer Session extends from early May through the middle of August.

THE REGIS COLLEGE GUARANTEE

This is a program that guarantees that a new Regis College student can complete the requirements for a baccalaureate degree with a single major in four years – eight semesters – excluding summer semesters. If additional coursework is required for graduation after the eight semesters, and if the student is eligible for the Regis College Guarantee, students receive a full tuition grant – to be used at Regis – from the Office of Financial Aid for the courses needed to graduate. The guarantee applies only to degree requirements; it does not apply to state licensure/professional requirements.

The guarantee program requires that a student complete eight consecutive full-time semesters (a minimum of 12 semester hours each) excluding summer semesters at Regis College and maintain a minimum 2.000 cumulative grade point average for each semester. The guarantee is extended to eight semesters in five years if a student obtains an approved leave of absence while a student at Regis. Students may apply for tuition-free studies with the Regis College Dean's Office during the eighth semester. The guarantee is a Regis College undergraduate program and is not extended to College for Professional Studies' or Rueckert-Hartman College for Health Professions' students.

THE ACADEMIC ADVISING PROGRAM

Academic advising is an integral part of the educational process in Regis College. It is the intent of this program to provide the student with a faculty advisor who assists the advisee to gain the maximum from his/her educational experience.

Each student at Regis is assigned an academic advisor who: 1) aids the student in planning an educational program consistent with his or her interests and capabilities; 2) provides information about the academic process and University resources; 3) counsels students who may be experiencing academic difficulties; and 4) refers students to any other areas of student services that can help the advisee with difficulties outside of the academic sphere.

The Advising Program is administered through the Office of the Associate Dean for Regis College. This office serves as a general source of information about campus resources and specialized programs.

MAJOR DECLARATION

At the end of the sophomore year, each student must select a major area around which most of his/her upper division coursework centers. In some majors, even earlier decisions are encouraged. The programs in Accounting, Business Administration, Computer Science, Economics, Education, and the natural sciences require careful planning in order to meet all requirements during four years.

COURSE LOAD/OVERLOAD

The average class load is 15 to 18 semester hours. Ordinarily, only students with a 3.000 minimum cumulative grade point average and no grades of Incomplete are allowed to carry more than 18 semester hours. Permission to carry 19 or more semester hours (course overload) must be obtained from the associate dean for