

RUECKERT-HARTMAN COLLEGE FOR HEALTH PROFESSIONS

RHCHP DEGREE AND CERTIFICATE OFFERINGS

Academic Dean's Office

Room 332 Claver Hall

Regis University

Mail Code: G-6

3333 Regis Boulevard

Denver, CO 80221-1099

303-458-4174

303-964-5533 Fax

DIVISION OF COUNSELING AND FAMILY THERAPY

Regis University

Interlocken Broomfield Campus

Mail Stop P-20

Broomfield, CO 80020

800-944-7667

MASTER OF ARTS

Counseling

Marriage and Family Therapy

Graduate Academic Certificates

Marriage and Family Therapy

Counseling Children and Adolescents

Counseling Military Families

Transformative Counseling

DIVISION OF HEALTH SERVICES ADMINISTRATION

Room 331 Claver Hall

Regis University

Mail Code: G-10

3333 Regis Boulevard

Denver, CO 80221-1099

303-458-4157

303-964-5430 Fax

BACHELOR OF SCIENCE

Health Care Administration (HCA)

Health Information Management (HIM)

Post Baccalaureate Academic Certificate

Health Information Management (HIM)

MASTER OF SCIENCE

Health Care Informatics and Information Management

Health Services Administration

Graduate Academic Certificates

Health Care Informatics

Health Care Quality and Patient Safety

LORETTO HEIGHTS SCHOOL OF NURSING

Office: Room 328 Carroll Hall

Regis University

Mail Code: G-8

3333 Regis Boulevard Denver, CO 80221-1099

Office of the Dean

800-388-2366 ext 5735 or ext 4232

or 303-964-5735

or 303-4584232

Telephone Numbers

Bachelor of Science in Nursing

Traditional Nursing Program 800 388-2366 Ext.5133
or 303-964-5133

Accelerated Nursing Program 800 388-2366 Ext.5133
or 303-964-5133

CHOICE Nursing Program 800 388-2366 Ext.5133
or 303-964-5133

RN-BSN Completion Program

Campus-based 800 388-2366 Ext. 5251
or 303-964-5251

Online 800 388-2366 Ext. 5269
or 303-964-5269

RN to MS Nursing Program

Campus-based	800 388-2366 Ext.5251 or 303-964-5251
Online	800 388-2366 Ext.5269 or 303-964-5269

Master of Science Nursing Program

Family Nurse Practitioner and Neonatal Nurse Practitioner specializations	303-964-5251
Leadership in Health Care Systems specialization	
Campus-based	800 388-2366 Ext.5251 or 303-964-5251
Online	800 388-2366 Ext.5269 or 303-964-5269

Doctor of Nursing Practice Program

Advanced Practice Registered Nurse specialization	800 388-2366 Ext 5251 or 303-964-5251
Advanced Leadership in Health Care Specialization	800 388-2366 Ext 5251 or 303-964-5251

Fax Numbers

All Campus-based programs and Office of the Dean	303-964-5325
All Online programs	303-964-5343

**BACHELOR OF SCIENCE IN NURSING
DEGREE****Programs**

Traditional Nursing Program
Accelerated Nursing Program
CHOICE Nursing Program
RN-BSN Program (online and campus-based)
RN to MS Nursing Program (online and campus-based)

Academic Certificate

Undergraduate Academic Certificate in Gerontology

MASTER OF SCIENCE DEGREE IN NURSING**Program Specializations**

Leadership in Health Care Systems (online and campus-based)
Family Nurse Practitioner
Neonatal Nurse Practitioner

Academic Certificates

Graduate Academic Certificate in Health Care Education

See Special Educational Option for Graduate Studies in Nursing for:

Post-Master's Certificate to become a Family or Neonatal Nurse Practitioner

Master of Science Degree in Nursing Completion Option for Certified Nurse Practitioners

DOCTOR OF NURSING PRACTICE**Program Specializations**

Advanced Practice Registered Nurse

Advanced Leadership in Health Care

SCHOOL OF PHARMACY

Room 208 Claver Hall
Regis University
Mail Code: H-28
3333 Regis Boulevard
Denver, CO 80221-1099
303-625-1300
303-625-1305 Fax

DOCTOR OF PHARMACY**SCHOOL OF PHYSICAL THERAPY**

Room 403 Claver Hall
Regis University
Mail Code: G-4
3333 Regis Boulevard
Denver, CO 80221-1099
Professional Entry Program 303-458-4340
Post-Professional and HES Programs 303-964-5776
303-964-5474 Fax

BACHELOR OF SCIENCE

Health and Exercise Science

DOCTOR OF PHYSICAL THERAPY

Academic Certificates

Fellowship in Manual Therapy

Fellowship in Optimal Aging

DEPARTMENT OF HEALTH CARE ETHICS (HCE)

Within the Rueckert-Hartman College for Health Professions all degree programs include a requirement for a course in health care ethics. The Department of Health Care Ethics addresses that expectation. At the undergraduate level, the department offers a general course in ethics and health that is open to students from many majors and required for Health and Exercise Science students, as well as focused courses for programs in Nursing, Pharmacy, and Health Services Administration. Graduate level courses are designed to meet the needs of specific programs in health services administration, nursing, and physical therapy. Currently, the department does not offer a major or a minor.

DIVISION OF COUNSELING AND FAMILY THERAPY

The Division of Counseling and Family Therapy was created in fall 2013 when the counseling program moved from the College of Professional Studies to Rueckert-Hartman College for Health Professions. The Division of Counseling and Family Therapy offers two Master of Arts degrees, a Master of Arts in Counseling and a Master of Arts in Marriage and Family Therapy. Counseling also offers Post-Graduate Certificates in specialized areas of counseling for professionals with a Master's degree in Counseling or a closely related clinical area. The Master of Arts in Counseling is designed to prepare professionals to work as counselors in a variety of community based mental health counseling settings. The Master of Arts in Counseling is fully accredited by the Council on the Accreditation for Counseling and Related Educational Programs (CACREP) and meets the academic requirements for licensure as an LPC in the state of Colorado.

The Master of Arts in Marriage and Family Therapy prepares students to work as couples and family therapists in mental health and community agency settings. Four Post-Graduate Academic Certificates are offered by the program including: Counseling Children and Adolescents; Counseling Military Families; Marriage and Family Therapy; and Transformative Counseling. The Master of Arts in Marriage and Family Therapy is fully accredited by the Council on the Accreditation of Marriage and Family Therapy Education (COAMFTE) and meets the academic requirements for licensure as an MFT in the state of Colorado.

DIVISION OF HEALTH SERVICES ADMINISTRATION (HSA)

The Division of Health Services Administration houses undergraduate degree programs in Health Care Administration and Health Information Management, graduate degree programs in Health Services Administration, Health Care Informatics and Information Management, and academic certificate programs in Health Information Management, Health Care Quality and Patient Safety, and Health Care Informatics. Coursework is offered in an alternating weekend, accelerated format with curricula designed to reflect principles of adult learning. HIM and HCA courses are also offered in an online format. Designated courses are available as electives to students in other majors.

BACHELOR OF SCIENCE IN HEALTH CARE ADMINISTRATION (HCA)

The Bachelor of Science in Health Care Administration degree was approved in September 1993. The first classes for this degree began in spring of 1994. The program prepares students for a variety of technical, managerial and consultative roles in the health care industry. Settings may include hospitals, nursing homes, ambulatory facilities, clinics, government agencies, computer firms, service agencies and educational institutions. The curriculum combines classroom learning with a clinical internship that features on-the-job supervised experience in an approved health care facility. Most courses are cross listed with the Health Information Management program as an effective and efficient way of bringing health care professionals together to share ideas and promote collaboration.

BACHELOR OF SCIENCE/CERTIFICATE IN HEALTH INFORMATION MANAGEMENT (HIM)

The Health Information Management degree has been offered at Regis University since the fall of 1980. The name was changed from Health Records Information Management to its current name to reflect the expanding role in the professional field. The curriculum incorporates a minor in Health Care Administration. The HIM program is accredited by the Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM). The HIM program has a certificate option for students who have already earned a baccalaureate or advanced degree. In addition to earning the Bachelor of Science degree or completing the certificate option in HIM, graduates are eligible to apply to write the national qualifying examination for certification as a Registered Health Information Administrator (RHIA).

MASTER OF SCIENCE IN HEALTH SERVICES ADMINISTRATION (HSA)

The Master of Science degree in Health Services Administration was approved in January of 1999 and the first class was admitted in October 1999. The innovative advanced practice model recognizes prior learning based on an undergraduate foundation in

health care management and/or prior health care management experience. With minimal introductory content, the curriculum contains a challenging master's core with advanced practice courses in finance and accounting, operations, quality, and technology management. This allows for a shorter but more in-depth preparation of students. Courses make extensive use of case studies and applied projects. Special topic courses allow individual students to custom design learning experiences in specific areas of interest and expertise preparing students for a wide range of administrative positions. The curriculum promotes the further development of leadership abilities along with a deeper appreciation of the social and ethical obligations and conflicts inherent within the industry. The program is offered in either an accelerated, every-other-weekend format or online.

MASTER OF SCIENCE IN HEALTH CARE INFORMATICS & INFORMATION MANAGEMENT

As health care systems respond to demands to implement electronic health records (EHRs), diagnostic technologies, order entry systems and other such systems, management of information and technology becomes more complex, thereby increasing the educational demands on the labor force. Traditional graduate programs in health care administration tend to focus on executive management with emphases on finance and economics. This program is designed to teach students to manage higher level processes related to Health IT such as system implementation, work flow redesign, system planning and security, and managing electronic health information relating to the legal aspects of digital information. While this degree does not include the RHIA (Registered Health Information Administration) credential, that option is available for students who wish to pursue additional certification. The program is offered in an online environment although some courses are also offered on campus.

CERTIFICATE IN HEALTH CARE INFORMATICS

The use of technology in health care settings is increasing across the country. The electronic health record (EHR) and other clinical health care systems are being implemented with increasing speed in the industry. The Health Care Informatics Certificate is designed to allow current and future health care professionals understand and utilize technological solutions in the work place transparently and provide basic knowledge in health care informatics. Health care informatics has to do with understanding technology and its role in promoting the effective organization, analysis, management and use of information within the health care environment and in treatment of the patient. The four courses that comprise the certificate are offered in an online format and can be completed in two academic semesters (four eight week terms).

CERTIFICATE IN HEALTH CARE QUALITY AND PATIENT SAFETY

Patient outcomes have been measured in various ways since the late 1800s, but it was not until the 1970s that health care

organizations began employing quality assurance nurses. Health care organizations have responded throughout the years by establishing quality departments within their organizations. In the past, direction for quality programs was based on requirements of accrediting bodies such as the Joint Commission. In 1999, the Institute of Medicine released a report focusing on the safety of patients in the U.S. health care system. This report triggered a number of actions including the 100K Lives Campaign, public reporting of health outcomes, pay for performance initiatives, and the National Patient Safety and Quality Improvement Act of 2005, which encourages voluntary reporting of adverse events. Reporting of health outcomes by health care agencies and other organizations has created an environment of transparency for health care organizations. The public can now access and compare hospitals on mortality rates, infection rates, whether or not a hospital has electronic medical records or physician order entry, how many complaints a hospital or nursing home has had, and much more.

The core of this certificate is comprised of four courses. Students who do not have at least two years of health care experience in a hospital or appropriate setting or basic knowledge or experience using quality improvement tools may also be required to take HSA 610 Health Care Delivery Systems. The certificate is offered in online and classroom formats.

LORETTO HEIGHTS SCHOOL OF NURSING

Regis University adopted and integrated the Bachelor of Science in Nursing degree when Loretto Heights College closed in May 1988. The Colorado State Board of Nursing first approved the program at Loretto Heights in 1948, the year it was established at that college. In 1952, the National League for Nursing (NLN) accredited the College's program. That accreditation was transferred to Regis University when the program moved. In 1991, a graduate program in Nursing was established. In 1993, the National League for Nursing (NLN) renewed the undergraduate program accreditation and granted full five-year initial accreditation to the Master of Science in Nursing Program. In 1999, both the National League for Nursing Accreditation Commission (NLNAC) and the Commission on Collegiate Nursing Education (CCNE) of the American Association of Colleges of Nursing (AACN) visited the School of Nursing and granted full, continuing accreditation to the undergraduate and graduate nursing programs. In 2002, the Loretto Heights School of Nursing decided to maintain a single accreditation--with AACN- CCNE -- and discontinued accreditation with NLNAC. In 2009, the Loretto Heights School of Nursing received full ten-year accreditation for its Bachelor of Science in Nursing and Master of Science programs from CCNE. The Doctor of Nursing Practice program received full five-year accreditation from CCNE in spring 2013.

All nursing curricula are designed to educate students in the art and science of nursing. Leadership skill development is promoted

with a special emphasis on developing critical thinking, ethical decision making, and a commitment to social justice.

BACHELOR OF SCIENCE IN NURSING (BSN)

The Loretto Heights School of Nursing offers the Bachelor of Science in Nursing (BSN) in different scheduling formats in order to meet the needs of a variety of student populations seeking their BSN. The Traditional Nursing Program offers the undergraduate curriculum according to a traditional academic fall through spring schedule. The Accelerated Nursing Program is available to serve the adult with a previous non-nursing baccalaureate degree who desires a degree in nursing. The Connecting Healthcare Occupations with Innovative Curriculum and Experience (CHOICE) Nursing Program offers the BSN with flexible schedules accommodating individuals who work in health care. Programs are also offered for registered nurses (RNs) wishing to earn BSN. The RN-BSN Program is delivered in a one evening per-week campus-based format or an online format. The RN to MS Nursing Program offers RNs both the BSN degree and the Master of Science degree (Leadership in Health Care Systems specialization) in a single program.

Undergraduate Academic Certificate

Undergraduate Academic Certificate in Gerontology is offered.

MASTER OF SCIENCE DEGREE IN NURSING (MS)

The Master of Science degree in Nursing Program prepares registered nurses for a number of different specializations at the graduate level. Master's students in the Leadership in Health Care Systems specialization choose either a management or an education focus. This specialization is offered in a one evening per week on-campus format or online. The Family Nurse Practitioner (FNP) specialization is offered in an every-other weekend campus-based format. The School offers a Neonatal Nurse Practitioner (NNP) specialization in a one full day per week format.

DOCTOR OF NURSING PRACTICE (DNP)

The Doctor of Nursing Practice program builds upon the current MS in nursing curricula. This terminal nursing degree is designed to prepare advanced practice nurses and advanced health care leaders. Students gain expertise in social responsibility, healthcare policy, fiscal issues, program development, and evidence-based practice outcomes. The DNP is offered online over six semesters and contains clinical and practicum experiences focusing on meeting the health care needs of vulnerable and underserved populations.

POST GRADUATE NURSING CERTIFICATES

A Graduate Academic Certificate in Health Care Education and Post-Master's Certificates for FNPs, and NNPs are also offered.

SCHOOL OF PHARMACY

The School of Pharmacy was granted continued candidate status in summer 2012. The inaugural class matriculated in fall 2009.

The Doctor of Pharmacy curriculum is a four year professional program leading to a Doctor of Pharmacy (Pharm.D.) degree. Prior to entry into the Doctor of Pharmacy program, students must complete a minimum of two years of pre-professional coursework. The two year pre-pharmacy curriculum, together with the four-year professional pharmacy curriculum, will provide students with the training and knowledge necessary to provide the highest level of pharmacy care.

Note: For additional program information and a complete list of pre-pharmacy courses, please consult the Regis Doctor of Pharmacy website at www.regis.edu/pharmd.

DOCTOR OF PHARMACY

The professional doctoral program (Pharm.D.) is four years (nine semesters), with a new class starting each August. The curriculum is designed for students to become pharmacists able to work in varied settings, including community and institutional pharmacies. The curriculum consists of classroom and experiential instruction. Upon successful completion of the Doctor of Pharmacy program, graduates will receive a doctoral degree and be able to sit for the required licensure examinations.

SCHOOL OF PHYSICAL THERAPY

The School of Physical Therapy offers a Bachelor of Science in Health and Exercise Science, and a Doctor of Physical Therapy (DPT) degree. The physical therapy professional entry program is fully accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE) of the American Physical Therapy Association (APTA). Licensed physical therapists are also eligible for admission into the advanced practice Manual Therapy Fellowship certificate program, which is credentialed by the APTA, and the Geriatric Fellowship program.

In addition, the School offers an undergraduate minor in Health and Exercise Science. Refer to the Regis College section of this Catalog for additional information on the Health and Exercise Science minor.

BACHELOR OF SCIENCE IN HEALTH AND EXERCISE SCIENCE

The School of Physical Therapy offers a Bachelor of Science degree in Health and Exercise Science. This program is designed to prepare students for careers that promote health and wellbeing of individuals, communities and populations. It builds on courses of study in the natural and behavioral sciences and explores the principles of movement organization, control and regulation. Health and Exercise Science combines principles of behavioral health, biomechanics, exercise physiology, motor behavior, nutrition and psychology of sport to optimize physical, mental and social wellbeing. Unique to this degree is the

translation of the sciences into individual, community and societal applications of health promotion across the lifespan. Students apply knowledge to optimize health and physical performance in leisure, work and rehabilitative environments.

Flexible career opportunities include employment as an exercise specialist, health and wellness coach, fitness trainer, or occupational and community health specialist. In addition, this program prepares graduates for application to professional graduate programs in fields such as physical therapy, sports medicine, nutrition and other health related disciplines, as well as academic graduate programs in areas such as health and behavioral science, public health, exercise physiology and kinesiology. The Health and Exercise Science major provides a strong foundation in the natural and behavioral sciences and encourages students to tailor their course of study specific to career goals. Upper division elective courses allow the student to focus on one of two tracks: Community Health Coaching and Exercise or Natural and Behavioral Science. Students have the opportunity to participate in an internship, which provides experience in the application of concepts developed during their studies. Independent study electives are also available.

DOCTOR OF PHYSICAL THERAPY (DPT)

The professional-entry doctoral program (DPT) is a full-time program that is three calendar years in length (eight semesters). It is designed for students who want to become physical therapists. Upon successful completion of the program, graduates receive a doctoral degree, which prepares them to become licensed to be autonomous general practitioners equipped with the necessary tools to practice physical therapy in the 21st century. Graduation requirements include completion of a research project and a capstone portfolio.

RHCHP GENERAL INFORMATION

INTRODUCTION

VISION/MISSION/VALUES/GOALS

Within the Jesuit, Catholic tradition of Regis University, the Rueckert-Hartman College for Health Professions embraces the following vision, mission, values, and goals.

Vision

Our vision is to be nationally recognized for delivering innovative and excellent educational programs that prepare socially responsible, capable leaders for the advancement of health care globally.

Mission

Our mission is to integrate academic excellence with social responsibility in the education of men and women as leaders in service of others within the health professions.

Values

We hold the following core values:

- Integrity – Honesty, fairness, respect for individual worth
- Quality – Academic rigor, ability, reputation
- Initiative – Purpose, innovation, life-long learning
- Commitment – Justice, engagement, community
- Service – Spirituality, compassion, caring
- Leadership – Vision, collaboration, accomplishment

Goals

We commit ourselves to:

- Consider the care and education of the whole person.
- Foster a culture that advances the use of evidence as a basis for education and practice.
- Prepare professionals able to practice effectively and compassionately in the changing, uncertain health care environment.
- Encourage exploration of ethical issues, spiritual dimensions, and cultural differences within education and health care.
- Provide educational opportunities that facilitate learning, critical reasoning, and effective communication.
- Promote a student-centered learning environment that respects the unique needs of the individual.
- Cultivate the development of leadership skills in service of others.
- Collaborate with the broader community to meet current and anticipated health care needs.
- Nurture respect for human diversity in an environment of mutual respect and the pursuit of justice.
- Engage students in the living text of the community and challenge them to embrace an ethic of social responsibility to create stronger and healthier communities.

DEGREE REQUIREMENTS

Students are bound by the degree requirements listed in the University *Catalog* at the time of matriculation.

APPLICATION FOR GRADUATION

For additional information on Commencement and Graduation, refer to the General Information section of this Catalog and/or www.regis.edu.

COMMUNICATION

To facilitate communication at Regis University, all students, faculty, and staff of the Rueckert-Hartman College for Health Professions are required to have a RegisNet e-mail account. Messages from the University, College, and individual schools/departments will ONLY be sent to Regis University e-mail addresses. Students can request an account at <http://webadvisor.regis.edu>.

INTERNATIONAL STUDENT ADMISSION REQUIREMENTS

All international students seeking admission to the Rueckert-Hartman College for Health Professions should check directly with the RHCHP Office of Admissions and Student Operations.

All international students must complete the general admission requirements for the program of interest and also the following requirements:

- If English is not the native/first language, the applicant must submit an official score report of Test of English as a Foreign Language (TOEFL) with a minimum score of 213 (computer-based), or complete ELS Language Centers level 109-Academic. Level 109-Academic must be completed within one year prior to acceptance.
- Complete a personal interview with an admissions representative.
- Submit to the RHCHP Office of Admissions and Student Operations documentation of financial ability to pay one year's expenses, including tuition, fees, living expenses, etc. and demonstrate adequate coverage for health insurance in the United States. An I-20 cannot be issued until after the student has been admitted by the University and an academic program.

Additional English instruction may be required on or after admission to the Rueckert-Hartman College for Health Professions to ensure success in completing program coursework.

To ensure enough time for the processing of international student applications, it is recommended that international students apply no later than four weeks before the academic period for which enrollment is intended, or, in cases in which application deadlines are in effect, four weeks before the application deadline. Applications received later than four weeks may not be processed in time and may have to be held for the following academic period.

NOTE: All documents submitted during the admissions process become the property of Regis University.

APPEALS OF DISPUTED COURSE GRADES

Grade appeals involving an issue of academic integrity are handled by the Academic Integrity Board of Rueckert-Hartman College for Health Professions. The policy and procedure is delineated in the Division of Counseling and Family Therapy, Division of Health Services Administration, Loretto Heights School of Nursing, School of Pharmacy and School of Physical Therapy student handbooks.

The following procedure is to be followed if students wish to protest a grade received in a course **when progression is not affected**.

1. All grade appeals must be initiated within four weeks after the official term end date following receipt of the grade that is being challenged.
2. The student first contacts the instructor and reviews the issues. If the grade remains in dispute the student should follow step 3.
3. The student contacts the appropriate department director/chair and, in writing, protests the disputed grade. The department director/chair then follows the following procedures:
 - Both the student and the instructor submit written statements explaining the issue to the appropriate department director/chair. The department director/chair reviews all the documentation submitted to determine the validity of the challenge. The department director/chair contacts the student and instructor to schedule an appointment, if necessary. The department director/chair may choose to seek additional information from other sources, if indicated by the circumstances. The department director/chair makes a decision about the disputed grade and conveys that decision in writing to the student and instructor. If either party wishes to contest the department director's/chair's decision, the dissatisfied party may appeal the decision within two weeks of receipt of the decision or solution.

NOTE: If the instructor of record is the department director/chair, a designee will be appointed.

- If the student's academic program is offered through the School of Nursing, Pharmacy, or Physical Therapy, the appeal is made to the appropriate school dean. If the academic program is offered through Counseling or Health Services Administration, the appeal is made to the division director. All other appeals are made to the Academic Dean of RHCHP. The appropriate dean or division director reviews the proceedings to date, obtains any new information deemed necessary, and makes the final determination. The appropriate dean or division director notifies all parties in writing of the final decision. The decision of the school dean or division director is final.

The following procedure is to be followed if students wish to protest a grade received in a course when that grade prevents the student from progressing in the program.

1. The student must contact the instructor regarding posting of a grade that affects progression within seven business days of the official term end date to review the issues. If the grade remains in dispute the student should follow step 2.
2. Within two business days of talking with the instructor, the student must initiate the formal appeal of the disputed grade by contacting the appropriate department director/chair and, in writing, protesting the disputed grade. The department director/chair then follows the following procedure:
 - The department director/chair arranges for a committee of three faculty members to review the case. The student and the instructor each appoint one of the three committee members. The third committee member is chosen by the other two committee members. The department director/chair participates as an ex officio member of the committee. The committee reviews evidence in any manner the committee deems equitable. (Usually a written statement from each party that the other party can review and respond to in writing is submitted.) Oral presentations to the committee are sometimes useful. Care should be taken lest either of the parties be intimidated through oral procedure. Note: The size of the committee may vary slightly based on an individual school's approach to the process. In all cases, the student will have the opportunity to select a committee member to participate.
 - If the student's academic program is offered through a school, the committee, with the concurrence of the department director/chair, recommends a solution to the school dean, who notifies the student and the instructor of the decision in writing. If either party wishes to further contest the committee's solution, step 3 should be followed.
 - If the student's academic program is offered through a RHCHP division, the committee recommends a solution to the appropriate division director, who notifies the student and the instructor of the decision in writing. If either party wishes to further contest the committee's solution, step 3 should be followed.
3. The dissatisfied party appeals to the academic dean of the Rueckert-Hartman College for Health Professions within two business days of receipt of the decision or solution. The academic dean reviews the proceedings to date, obtains any new information deemed appropriate, and makes the final determination. The academic dean notifies all parties in writing of the final decision.

NOTE: Students should refer to their specific Student Handbook for further guidelines.

ACADEMIC INTEGRITY

The Rueckert-Hartman College for Health Professions is committed to the highest standards of academic integrity. Sanctions may be imposed for actions deemed dishonest. Academic dishonesty includes, but is not limited to, the following:

- **Cheating:** A form of dishonesty by which the student misrepresents his or her mastery of the course content or clinical experience (Applies to examinations, labs, written assignments, clinical experiences, online discussions and any other form of student assessment).
- **Plagiarism:** A form of dishonesty by which the student misrepresents someone else's words, ideas, phrases, sentences or data as his or her own or otherwise fails to properly acknowledge the source of such material through complete and accurate citations and reference lists.
- **Fabrication:** A form of dishonesty by which the student deliberately invents or falsifies information or research findings with the intent to deceive.
- **Other Academic Misconduct:** Various forms of dishonesty including misrepresentation to avoid academic work, unauthorized access to files or devices, and involvement of others in academic dishonesty.

The RHCHP Academic Integrity Policy and specific related procedures for addressing violations of academic integrity are delineated in the school/departmental handbooks and/or course syllabi. Specific sanctions may include, but are not limited to, failure of an assignment, failure of a course, academic probation, removal of academic honors, academic suspension and/or academic dismissal.

DISCIPLINARY EXPULSION

All Rueckert-Hartman College for Health Professions students are bound by the provisions of the Regis University Student Handbook, the Regis University *Catalog*, and the appropriate RHCHP school or departmental handbook, including, but not limited to, the Standards of Conduct and general University policies and regulations. Copies of the Regis University Student Handbook may be obtained in the Office of Student Life located in the Student Center or accessed online at www.regis.edu.

Procedures for reviewing violations of the University's Standards of Conduct are outlined in the Regis University Student Handbook. Incidents of unsafe behavior or unprofessional conduct in a clinical or academic setting are also grounds for disciplinary action, including, but not limited to suspension or expulsion from the program, as set forth below. The academic dean of the Rueckert-Hartman College for Health Professions shall have sole discretion for determining which procedure shall be used and for determining which provisions apply in individual cases. The Provost makes the final decision regarding academic expulsion.

Examples of unprofessional conduct or unsafe behavior include but are not limited to:

- A pattern of unsafe clinical performance.
- Inadequate development of professional behaviors.
- Any action of omission or commission that results in serious injury or harm to another.
- Disrespectful, abusive or dishonest interaction with patients, families, staff, faculty or peers.
- Violation of a client's right to confidentiality.
- Performance of a criminal act.
- Abuse of drugs or illegal use or possession of controlled substances.
- Failure of a for-cause or random drug screen and/or failure to comply with a request for a for-cause or random drug screen.
- Failure to follow the policies and procedures of the clinical agency.
- Manipulation, alteration, removal or destruction of other student/faculty/University/clinical faculty/staff materials and/or equipment.
- Unauthorized use of Regis University or clinical agency equipment inclusive of computer accounts, records, and files.
- Violations of the professional standards of conduct and ethics of the profession the student is preparing to enter.
- Other prohibited conduct as defined by Regis University, the Rueckert-Hartman College for Health Professions and the school, department, or program.
- Other conduct or behavior that is unprofessional or unsafe as determined by the discretion of the School or Department.

The faculty member and/or responsible supervisor making the initial judgment that a situation of unsafe behavior or unprofessional conduct in a clinical or academic setting exists shall inform the student of the charges against him/her and notify the appropriate school dean (Nursing, Pharmacy, or Physical Therapy) or division director (Counseling, Health Services Administration or Health Care Ethics) or designee. If in the judgment of the faculty member and/or responsible supervisor the nature of the conduct or behavior warrants, the student may be suspended from the classroom or clinical area until the review process has been completed.

Following a preliminary review of the evidence available in a case, the appropriate school dean/division director or designee shall schedule a hearing with the student to review the charges. If the student fails to appear at the hearing and the failure of appearance is not excused by the school dean/division director, the charges shall be deemed to be unchallenged and the student shall be deemed to have waived the right to a hearing. In such cases the school dean/division director may proceed to apply such sanctions as the school dean/division director deems appropriate.

At the hearing, the school dean/division director or designee shall:

1. Provide the student with copies of all written reports regarding the circumstances and facts of the case. The student shall have an opportunity to give his/her reactions to the reports and to offer any additional information relevant to resolving the case.
2. Interview involved parties, including the student, about the facts of the case. The student shall have the right to hear any testimony related to the case that may adversely affect him/her and to question persons giving such testimony.
3. Allow the student to present witnesses on his/her own behalf and to be accompanied by one advisor who is not a party to the case. Such advisors must be members of the Regis University faculty or full-time staff.

Following the hearing and consultations deemed necessary with program faculty or committees, the school dean/division director or designee shall make a determination of the facts of the case and sanctions if appropriate. Sanction options include, but are not limited to, expulsion or suspension from the program, probation, warnings, or failure of a course.

Notification of the results of the review by the school dean/division director or designee shall be provided in writing by regular mail to the student's last known address as identified in the records of the University and to the academic dean of the Rueckert-Hartman College for Health Professions.

The student shall have three working days from receipt of the letter to appeal the decision of the school dean/division director to the academic dean. Notification of the results of the review by the academic dean shall be provided in writing by mail to the student with a copy to the school dean, division director or designee. The decision of the academic dean is final.

ACADEMIC STANDING AND PENALTIES

DEFINITIONS

Academic probation is an official sanction that is applied when a student fails below the minimum acceptable cumulative grade point average for the program. Academic probation may also be applied for violations of the academic integrity policy. Academic suspension is an official sanction that is applied when a student on academic probation fails to achieve the required minimum acceptable cumulative grade point average or other conditions established under their probation. Academic suspension may also be applied for violations of the Academic Integrity Policy.

UNDERGRADUATE STUDENTS

Good Standing

Students at Regis University must maintain at least a 2.000 ("C") cumulative grade point average to be in good academic standing.

The cumulative grade point average is computed by dividing the total number of grade points earned by the total number of semester hours attempted. A grade of "C-" or higher is required for upper division courses in the major or minor area to be counted as work toward the major or minor. A grade of "C-" or higher is required by some schools or departments for lower division major courses to be counted as work toward the major or minor.

NOTE: Undergraduate programs in the Loretto Heights School of Nursing require a grade of "C" (2.000) or higher in all nursing courses. The Health Services Administration undergraduate programs require a grade of at least a "C" in all HIM and HCA courses and a cumulative GPA for progression at a 2.500.

A grade of "D" in other courses indicates an academic deficiency; however, those course hours may apply toward graduation.

Academic Warning

Undergraduate students in the Traditional Nursing Program whose semester grade point average falls below a 2.000 but whose cumulative grade point average remains above a 2.000 are placed on academic warning. Although academic warning indicates an academic deficiency, it is not as severe as academic probation and is not indicated on the student's permanent academic record (transcript).

Academic Probation

Students with a cumulative grade point average below a 2.00 are placed on academic probation. During the next semester of enrollment, the College expects students to raise their cumulative grade point average to a minimum of 2.000. In some instances, the academic advisor, in consultation with the department director or chair, establishes additional conditions that students must meet within a specified period of time. Failure to raise the cumulative grade point average or meet any of the specified conditions may result in suspension. Academic probation is recorded on the student's permanent academic record (transcript).

Occasionally a student's Regis University cumulative grade point average is so low that it is almost mathematically impossible for the student to raise it to a 2.000 in one semester. In that situation, the department director or chair may enter into an agreement with the student to permit the student to earn a provisional grade point average for the semester. This agreed upon grade point average is set within a range that is a fair and reasonable expectation for the student in question. If the provisional grade point average is earned for the semester, but the student's cumulative grade point average remains below a 2.000, the student may be awarded the status of Probation Continued. If the agreed upon grade point average is not achieved, the student may be suspended.

In the case of academic probation due to violation of the Academic Integrity Policy, refer to the school or department student handbook.

Academic Suspension

Undergraduate students in the Rueckert-Hartman College for Health Professions who have been placed on academic probation and do not achieve cumulative grade point average of 2.000 (2.5 for some programs in RHCHP) or meet those conditions established during their probation are, under ordinary circumstances, suspended. This renders students ineligible to return to Regis University for a period of 12 months.

Students who are notified of academic suspension for the previous term and who are currently in attendance in a Regis University class may complete that class. Any additional registrations will be dropped.

After one year, students may reapply for admission by submitting to the appropriate program: 1) a letter requesting readmission, explaining the causes of the earlier academic difficulties and describing how the student has overcome those difficulties; and 2) an official transcript showing at least 12 semester hours (or equivalent quarter hours) of acceptable academic coursework completed at another regionally accredited college or university.

GRADUATE STUDENTS

MASTER'S PROGRAMS AND DOCTOR OF NURSING PRACTICE

Academic Probation

Students must have a minimum cumulative grade point average of 3.000 to graduate. If a student's grade point average falls below 3.000 in the program, the student is placed on academic probation. Students placed on academic probation have one semester to raise their grade point average to a 3.000.

In the case of academic probation due to violation of the Academic Integrity Policy, refer to the school or department student handbook.

Academic Suspension

Students who fail to raise the cumulative grade point average to 3.000 are suspended. In addition, students who receive a grade of "C" in two courses at the 600-700 level are subject to academic review and may be suspended from the program. Suspension may be appealed to the department director or school dean. Students who are notified of academic suspension for the previous term and who are currently in attendance in a Regis University class may complete that class. Any additional registrations will be dropped.

In the case of academic probation due to violation of the Academic Integrity Policy, refer to the school or department student handbook.

DOCTOR OF PHYSICAL THERAPY

Students are notified of a change in academic status in writing from the department director or school dean, but failure to

provide or receive the notice does not invalidate the action taken.

Academic Probation

When the cumulative grade point average of a student in the Doctor of Physical Therapy program falls below 3.00, the student is placed on academic probation. A student is allowed a maximum of two probation semesters during the length of the program. The School of Physical Therapy's expectation is that the student will make every effort to raise his/her cumulative GPA to 3.00 in the first probationary semester in order to return to good academic standing. If when on probation it is not possible to raise the cumulative GPA to a 3.00, the student will be suspended from the program (see section on Academic Suspension). A student on academic probation is not allowed to participate in clinical education rotations. Academic Probation is noted on the permanent academic record (transcript).

In the case of academic probation due to violation of the Academic Integrity Policy, refer to the school or department student handbook.

Academic Suspension

A student is suspended from the Doctor of Physical Therapy program if he/she fails to complete necessary remediation to a satisfactory level in the subsequent semester of receiving a "C" or "C-." A student who receives a grade lower than a "C-" in a course is suspended from the program. In addition, if a student's cumulative grade point average is less than 3.000 for more than two semesters, he/she is suspended from the program. Academic suspension renders the student ineligible to participate in the School's academic activities including academic coursework, clinical coursework, and project coursework for the remaining sequence of course offerings with the student's respective class. The student may apply for consideration of readmission to the program for the following academic year. Academic Suspension is noted on the permanent academic record (transcript).

DOCTOR OF PHARMACY

Policies related to Academic Probation and Academic Suspension for students enrolled in the Doctor of Pharmacy program are available to pharmacy students in the School of Pharmacy Student Handbook.

UNDERGRADUATE AND GRADUATE

Academic Dismissal

Academic dismissal is action taken by the Rueckert-Hartman College for Health Professions that renders a student ineligible to return to the College for any program of study. Academic dismissal may be imposed for serious violations of academic integrity or failure to meet the conditions of a prior academic suspension. In the case of a serious violation of academic integrity, a student may be dismissed following a first offense. In the case of academic suspension for grade point average, a student must have

been suspended for low cumulative grade point average, been readmitted to the program on academic probation, and subsequently failed to achieve the required cumulative grade point average. Academic dismissal is recorded on the permanent academic record (transcript).

Academic Suspension/Dismissal Appeal Procedure

Upon being notified in writing of suspension or dismissal due to a low grade point average, students who wish to appeal the decision should do the following:

1. Write a letter of appeal to the school dean/division director of the appropriate school/division within deadline stated on the letter of notification. This letter of appeal should include:
 - a. The student's honest and straight-forward assessment of how the academic problems came about.
 - b. Why the student failed to achieve the required grade point average. Were there, for example, any extenuating circumstances beyond the student's control?
 - c. Why the student should not be suspended from the program or dismissed from the University.
 - d. Some indication that the student is ready to continue serious academic work.
 - e. The names of the student's advisor or faculty members from whom supporting statements may be solicited by the student.
2. Collect supporting statements from advisor, faculty members, or external medical provider as appropriate who are willing to support the appeal and submit these statements with letter of appeal by the designated deadline.

The school dean/division director is interested in any pertinent information that has genuine bearing on the matter. The focus is on why the student failed to reach his/her academic goals and why the student should be allowed to continue studies at Regis University.

The school dean/division director reviews all materials submitted by the student and, if appropriate, forwards them to the designated faculty committee within the program. The school dean/ division director notifies the student in writing of the decision regarding the student's appeal.

In the case of academic suspension or academic dismissal due to violations of academic integrity, appeals are handled by the Academic Integrity Board for the Rueckert-Hartman College of Health Professions. The specific policy and procedure for appeals of sanctions related to academic integrity are delineated in the school/ departmental handbooks within the Academic Integrity Policy.

Final Appeal Procedure for Academic Suspension or Academic Dismissal

All decisions regarding a student's suspension or dismissal may be appealed in writing to the academic dean of the Rueckert-Hartman College for Health Professions. The academic dean may require a personal interview with the student before a decision is reached. The decision of the academic dean is final.

RUECKERT-HARTMAN COLLEGE FOR HEALTH PROFESSIONS EXPENSES

The tuition, fees and other charges described are good-faith projections for the academic year. They are, however, subject to change from one academic term to the next as deemed necessary by the University in order to meet its financial commitments and to fulfill its role and mission.

A date is designated in the University Calendar for obtaining financial clearance. Information regarding the financial clearance process is mailed to traditional students in advance of clearance dates. There is a fee for late clearance. Students who complete preregistration--but do not complete financial clearance--have their courses dropped. For additional information, students should contact Enrollment Services at 1-800-388-2366 Ext. 4126 or 303-458-4126.

Information regarding payment of charges is located under the "Tuition, Fees, Room and Board Charges" heading in the General Information section of this *Catalog*.

CHARGES FOR THE 2013-2014 ACADEMIC YEAR

Charges are per semester, unless otherwise noted

UNDERGRADUATE PROGRAMS

Bachelor of Science Degree in HCA and HIM and Health Information Management Certificate

Tuition (per semester hour)	\$475
Application Fee	\$40
Graduation Application Fee	\$50

Additional specific course fees, memberships, and exam fees may exist that are not listed.

Bachelor of Science in Health and Exercise Science

Full-time Tuition	\$15,912
Part-time Tuition	\$995
Application Fee	\$40
Student Activity Fee* (per semester)	\$150
Student Support Fee (per semester)	\$150
Lab Fee (per year)	\$200
Late Clearance Fee (fall and spring semester)	\$300
Late Clearance Fee (summer semester)	\$100
Graduation Application Fee	\$50

Additional specific course fees, memberships, and exam fees may exist that are not listed.

Bachelor of Science in Nursing Degree

Traditional Nursing Program

Full-time Tuition	\$16,425
Part-time Tuition (per semester hour)	\$1,027
Summer Nursing Externship (per semester hour)	\$462
Application Fee	\$0
Student Activity Fee* (per semester)	\$150
Student Support Fee (per semester)	\$150
Nursing Laboratory Fee (per year)	\$200
Kaplan Fee (one time)	\$450
Late Clearance Fee (fall and spring semester)	\$300
Late Clearance Fee (summer semester)	\$100
Graduation Application Fee	\$50

Additional specific course fees may exist that are not listed.

* Determined by the Student Executive Board; subject to change.

Accelerated Nursing Program (tuition increases effective on January 1, 2013)

Tuition (per semester hour)	\$750
Application Fee	\$0
Nursing Laboratory Fee (charged twice in program)	\$200
Kaplan Fee (one time)	\$450
Graduation Application Fee	\$50

CHOICE Nursing Program

Tuition (per semester hour)	\$745
Application Fee	\$40
Nursing Laboratory Fee (per year)	\$200
Kaplan Fee (one time)	\$450
Graduation Application Fee	\$50

RN-BSN Program

Tuition (per semester hour)	\$525
Application Fee	\$40
Graduation Application Fee	\$50

RN to MS Nursing Program

Bachelor's Level Course Tuition (per semester hour)	\$525
Master's Level Course Tuition (per semester hour)	\$610
Graduation Application Fee	\$50

GRADUATE PROGRAMS

Master of Arts in Counseling

Tuition (per semester hour)	\$575
Application Fee	\$75
Graduation Application Fee	\$50

Master of Arts in Marriage and Family Therapy

Tuition (per semester hour)	\$575
Application Fee	\$75
Graduation Application Fee	\$50

Master of Science in Health Care Informatics and Information Management

Tuition (per semester hour)	\$595
Application Fee	\$75
Graduation Application Fee	\$50

Master of Science Degree in Health Services Administration

Tuition (per semester hour)	\$595
Application Fee	\$75
Graduation Application Fee	\$50

Health Care Informatics and Health Care Quality and Patient Safety Certificates

Tuition (per semester hour)	\$595
Application Fee	\$75
Graduation Application Fee	\$50

Master of Science Degree in Nursing

Leadership Tuition (per semester hour)	\$610
Practitioner Tuition (per semester hour)	\$655
Application Fee	\$75
Laboratory Fee (Family Nurse Practitioner and Neonatal Nurse Practitioner only; one-time only)	\$300
Comprehensive Learning Module Evaluation Fee (online only)	\$114
Graduation Application Fee	\$50

Doctor of Nursing Practice

Tuition (per semester hour)	\$810
Application Fee	\$75
Graduation Application Fee	\$50

Doctor of Pharmacy

Tuition (per semester)	\$18,595
Summer Semester Tuition	\$13,125
Application Fee	\$0*
Late Clearance Fee (fall and Spring semester)	\$300
Late Clearance Fee (summer semester)	\$100
Graduation Application Fee	\$50

* Applications to the Doctor of Pharmacy program are submitted using the centralized PharmCAS system (www.pharmacas.org).

Doctor of Physical Therapy

Tuition (per semester hour)	\$765
Application Fee	\$0*
Laboratory Fee (for the first two-years of the program)	\$400
Graduation Application Fee	\$50

* Applications to the Doctor of Physical Therapy program are submitted using the centralized PTCAS system (www.PTCAS.org).

Transition Doctor of Physical Therapy

Online Course Tuition (per semester hour)	\$525
Application Fee	\$75
Graduation Application Fee	\$50

ACADEMIC INFORMATION

UNDERGRADUATE PROGRAMS

UNDERGRADUATE CORE STUDIES

Unless otherwise indicated in this section, policies included in the General Information section of this *Catalog* apply to the Rueckert-Hartman College for Health Professions.

The Liberal Arts Core requirements vary somewhat among the three major academic units of the University. In undergraduate programs offered by Regis College, the College for Professional Studies, and the Rueckert-Hartman College for Health Professions, some of the Core requirements may be met by courses considered prerequisites for a specific major. The Core requirements for students in undergraduate programs offered by the Rueckert-Hartman College for Health Professions are as follows.

<i>Core Studies Requirements</i>	45 SH
English Composition	3 SH
Literature/Humanities/Oral and Written Communication	6 SH
Natural Science/Mathematics/Computer Science	12 SH
Philosophy (one course in Health Care Ethics required)	6 SH
Religious Studies	6 SH
Social Science/Economics/Business	12 SH

UNDERGRADUATE GENERAL DEGREE REQUIREMENTS

In addition to completion of the Core studies, major, minor (if required) and elective areas, each undergraduate degree candidate must also satisfy each of the following requirements:

1. Completion of 128 semester hours of academic coursework
2. No course in which the candidate has received less than a "C-" grade is acceptable for credit in major or minor areas. The Loretto Heights School of Nursing Undergraduate Programs requires a grade of "C" (2.000) or higher for all nursing courses. Students in the Health Information Management or Health Care Administration programs must maintain a grade point average of a 2.500.